

Gloucester County Library Commission
at the Gloucester County Library System/Mullica Hill Branch
389 Wolfert Station Road, Mullica Hill, NJ 08062

**Regular Meeting
March 26, 2025**

Present: Donna Ragonese (Vice Chair), Darlene Vondran, Harper Patsko, Carolyn Oldt (Director), Judith Pissano (Assistant Director), John Alice (Solicitor)

The meeting was opened at 5:00 p.m. by Ms. Ragonese who noted that there was a quorum and that the meeting was properly advertised and posted.

Motion and second by Ms. Vondran and Ms. Patsko to approve the February 26, 2025 Regular Meeting Minutes. Roll Call vote was taken: Darlene Vondran – yea, Harper Patsko – yea, Donna Ragonese – yea.

The Vice Chair noted that there was no public present.

Motion and second by Ms. Patsko and Ms. Vondran to approve payment of the March 2025 bills. Roll Call vote was taken: Darlene Vondran – yea, Harper Patsko – yea, Donna Ragonese – yea.

Commissioners Reports - None

Correspondence - None

Director's Report – Mrs. Oldt informed the commissioners that the state aid report was submitted.

The CWA grievance was resolved through the updated personnel policies.

The lights in Mullica Hill are being lowered to 30 watts in hopes to resolve the electric bill. The HVAC problems at Greenwich continue and we are having Falasca investigate while under warranty.

Mullica Hill youth services partnered again with Acenda First Year Friends to hold a class on how to make baby food. Sharon Bowen led Mommy and Me workouts.

Stephanie Smith will be presenting at NJLA as will Rich Wiest. Crysta Miller will be presenting at both NJLA and ALA. 12 librarians will have the opportunity to attend ALA in Philadelphia this year. Thank you to the Library Commissioners.

Youth Services and Adult Services at Mullica Hill did several outreach opportunities such as GC Project SEARCH, senior resume workshops and the Mega Job Fair.

Two grants were submitted- Creative Aging and REV 250: Examining the Semiquincentennial through a Jersey Lens.

Maker Studio had its first Repair Cafe and 12 people attended.

The plans for the Clayton library are finalized.

Commissioner Liaison's Report - Ms. Gattinelli had an update on last month's questions.

Unfinished Business - None

New Business –

Janitorial Services Contract Renewal

Resolution #24 approving the renewal of the janitorial services contract to CNS Cleaning Co. Inc. Roll Call vote was taken: Darlene Vondran – yea, Harper Patsko – yea, Donna Ragonese – yea.

Personnel Manual Revisions

Resolution #25 approving and adopting the updated personnel policy. Roll Call vote was taken: Darlene Vondran – yea, Harper Patsko – yea, Donna Ragonese – yea.

Clayton Library Architectural Plans

Resolution #27 approving the architectural plans for the new Clayton Library branch building. Roll Call vote was taken: Darlene Vondran – yea, Harper Patsko – yea, Donna Ragonese – yea.

Motion and second by Ms. Vondran and Ms. Patsko to approve resolutions R.24-2025, R.25-2025 and R.27-2025. Roll Call vote was taken: Darlene Vondran – yea, Harper Patsko – yea, Donna Ragonese – yea.

Solicitor's Report – Mr. Alice returned signed resolutions as follows:

- R.24-2025 Resolution to Award CNS Cleaning Co., INC. Contract for Cleaning Service May 1, 2025 through April 30, 2026.
- R.25-2025 Resolution Approving and Adopting the Updated Personnel Policy of the Gloucester County Library System.
- R.26-2025 Resolution Authorizing and Approving A Change In Status In Regard To Employees Of The Gloucester County Library System.
- R.27-2025 Resolution of the Gloucester County Library Commission Approving the Architectural Plans for the New Clayton Library Branch Building.

Motion and second by Ms. Vondran and Ms. Patsko to close the open session for discussion of personnel and contract items. All approved.

Motion and second by Ms. Patsko and Ms. Vondran to open the closed session. All approved.

Motion and second by Ms. Vondran and Ms. Patsko to approve Resolution #26 Personnel Report Item #1 the extension of FMLA leave of absence for K. Munyan, Senior Library Assistant from April 7, 2025 to May 7, 2025. Item #2 FMLA leave of absence for A.Cerone, full time Adult Services Librarian 2 from March 23, 2025 to April 28, 2025. Item #3 the extension of a paid intermittent FMLA for J.O'Connor, full time Library Associate, effective March 26, 2025 to March 22, 2026. Item #4 the title change and voluntary demotion of H.Marquette from Librarian 2 to Personnel Technician effective April 7, 2025. Item #5 the lateral move of A.Cerone, full-time Adult Services Librarian 2, to Tech Services, effective upon her return from FMLA leave. Roll Call vote was taken: Darlene Vondran – yea, Harper Patsko – yea, Donna Ragonese – yea.

The meeting was adjourned at 5:20 p.m.

Next meeting: Wednesday, April 23, 2025 at 5:00 p.m. at the
GCLS/Mullica Hill Branch

Commission:GCC Minutes 3 26 2025