

Gloucester County Library Commission
at the Gloucester County Library System/Mullica Hill Branch
389 Wolfert Station Road
Mullica Hill, NJ 08062
Regular Meeting
November 20, 2024

Present: Mario DiLiscandro (Chair), Andrea Reahm, Darlene Vondran, Carolyn Oldt (Director), Judith Pissano (Assistant Director), John Alice (Solicitor).

The meeting was opened at 5:00 p.m. by the Chair who noted that there was a quorum and that the meeting was properly advertised and posted.

Motion and second by Ms. Reahm and Ms. Vondran to approve the October 23, 2024 Regular Meeting Minutes. Roll Call vote was taken: Andrea Reahm – yea, Darlene Vondran – yea, Mario DiLiscandro – yea.

The chair noted that there was no public present.

Motion and second by Ms. Vondran and Ms. Reahm to approve payment of the November 2024 bills. Roll Call vote was taken: Andrea Reahm – yea, Darlene Vondran – yea, Mario DiLiscandro – yea.

Commissioners Reports – None.

Correspondence – None.

Director's Report – Mrs. Oldt mentioned the electrical bid for the LED lights.

Building repairs made at the Logan branch.

GCLS partnership with the American Red Cross for blood drives.

GCLS partnership in coat drive.

Clayton property- tank removal and soil tests were good. Bach Associates selected for engineering/architects.

Distribution of Personnel Manual to the Library Commission and both attorneys.

Mrs. Oldt asked how the Library Commission felt about purchasing R rated video games for adult use only. The Commission agreed as long as videos were kept behind the circ. desk.

Solicitor's Report - Mr. Alice returned the signed resolutions as follows:

R.64-2024 Resolution Awarding the Contract for Furnishing Replacement of LED Fixtures for the Gloucester County Library System- Mullica Hill Branch to Lee-Way Electrical, LLC.

R.65-2024 Resolution Authorizing Transfers Within the 2024 Operating Budget.

- R.66-2024 Resolution Authorizing the Gloucester County Library Commission to Enter into an Agreement with State Contractor GPC, LLC.
- R.67-2024 Resolution Approving and Adopting the Updated Personnel Policy of the Gloucester County Library System.

Commissioner Liaison's Report – None.

Unfinished Business – None.

New Business

Lee-Way Electrical, LLC.

Motion and second by Ms. Reahm and Ms. Vondran to approve Resolution #64 furnishing replacement of LED fixtures for the Gloucester County Library System - Mullica Hill branch to Lee-Way Electrical, LLC. Roll Call vote was taken: Andrea Reahm – yea, Darlene Vondran – yea, Mario DiLiscandro – yea.

2024 Budget Transfers

Motion and second by Ms. Reahm and Ms. Vondran to approve Resolution #65 authorizing the transfers within the 2024 operating budget. Roll Call vote was taken: Andrea Reahm – yea, Darlene Vondran – yea, Mario DiLiscandro – yea.

GPC, LLC

Motion and second by Ms. Reahm and Ms. Vondran to approve Resolution #66 Authorizing the Gloucester County Library System to enter into agreement with state contractor GPC, LLC. Roll Call vote was taken: Andrea Reahm – yea, Darlene Vondran – yea, Mario DiLiscandro – yea.

Personnel Policy

Motion and second by Ms. Reahm and Ms. Vondran to approve Resolution #67 approving and adopting the updated personnel policy of the Gloucester County Library System. Roll Call vote was taken: Andrea Reahm – yea, Darlene Vondran – yea, Mario DiLiscandro – yea.

Personnel

Motion and second by Ms. Vondran and Ms. Reahm to approve Resolution #68 authorizing and approving Item #1 and Item #2 in regard to a change in status of employees of the Gloucester County Library System. Item #1 promotion for A. Mathis, Senior Library Assistant to Principal Library Assistant. Item #2 FMLA leave of absence for D. Drachman from November 18, 2024 - February 10, 2025. Roll Call vote was taken: Andrea Reahm – yea, Darlene Vondran – yea, Mario DiLiscandro – yea.

The meeting was adjourned at 5:45 p.m.

Next meeting: Wednesday, December 18, 2024 at 5:00 p.m. at the **GCLS/Mullica Hill Branch**