

Gloucester County Library Commission
at the Gloucester County Library System/Mullica Hill Branch
389 Wolfert Station Road
Mullica Hill, NJ 08062

**Regular Meeting
May 22, 2024**

Present: Donna Ragonese (Vice-Chair), Andrea Reahm, Darlene Vondran, Carolyn Oldt (Director), Judith Pissano (Assistant Director) John Alice (Solicitor).

The meeting was opened at 5:00 p.m. by the Vice-Chair who noted that there was a quorum and that the meeting was properly advertised and posted.

Motion and second by Ms. Reahm and Ms. Vondran to approve the April 24, 2024 Regular Meeting Minutes. Roll Call vote was taken: Andrea Reahm – yea, Darlene Vondran – yea, Donna Ragonese - yea.

The vice-chair noted that there was no public present.

Motion and second by Ms. Reahm and Ms. Vondran to approve payment of the May 2024 bills. Roll Call vote was taken: Andrea Reahm – yea, Darlene Vondran – yea, Donna Ragonese – yea.

Commissioners Reports – Ms. Reahm reported on the dress code meeting.

Correspondence – Mrs. Oldt shared a thank you note from the East Greenwich School District for Stephanie Smith, Head of Youth Services, for partnering with them for the 7th Annual Poem in Your Pocket Day.

Director's Report – Mrs. Oldt shared that the Glassboro Ribbon Cutting went well and that the Clayton land agreement has been signed. Assistant Director Judith Pissano shared the NJLA proposal for the Freedom to Read Act.

Solicitor's Report - Mr. Alice returned signed resolutions as follows:

- R.36-2024 Resolution to approve shared service agreement with Germ-Nix
- R.37-2024 Resolution to approve 2023 approved audit
- R.38-2024 Resolution to contract with Bach Associates, PC as per county contract
- R.39-2024 Resolution to contract with Pennoni Associates, Inc. as per county contract
- R.40-2024 Resolution to contract with Think Pavers as per county contract
- R.41-2024 Resolution to contract with South State, Inc. as per county contract

Commissioner Liaison's Report – None.

Unfinished Business – None.

Commission:GCC Minutes 5 22 2024

New Business -

Shared Service Agreement with Germ-Nix

Resolution #36 approving the shared service agreement between the Gloucester County Improvement Authority and the Gloucester County Library System. Roll Call vote was taken: Darlene Vondran - yea, Andrea Reahm - yea, Donna Ragonese - yea.

2023 Approved Audit approval

Resolution #37 accepting audit of account for the Gloucester County Library System for the year 2023. Roll Call vote was taken: Andrea Reahm – yea, Darlene Vondran – yea, Donna Ragonese - yea.

Contract with Bach Associates, PC

Resolution #38 authorizing GCLC contract with Bach Associates for architectural and engineering services related to 730 North Delsea Drive, Clayton, New Jersey. Roll Call vote was taken: Andrea Reahm – yea, Darlene Vondran – yea, Donna Ragonese - yea.

Contract with Pennoni Associates, Inc.

Resolution #39 authorizing GCLC contract with Pennoni Associates for engineering and site plan services related to 730 North Delsea Drive, Clayton, New Jersey. Roll call vote was taken: Darlene Vondran - yea, Andrea Reahm - yea, Donna Ragonese - yea.

Contract with Think Pavers

Resolution #40 awarding contract to Think Pavers for replacing curbing, sidewalks and handicapped ramp at the Mullica Hill Branch. Roll call vote was taken: Darlene Vondran - yea, Andrea Reahm - yea, Donna Ragonese - yea.

Contract with South State, Inc.

Resolution #41 awarding contract to South State, Inc. for milling, paving and striping for the parking lot at the Mullica Hill Branch. Roll call vote was taken: Darlene Vondran - yea, Andrea Reahm - yea, Donna Ragonese - yea.

Motion and second by Ms. Vondran and Ms. Reahm to close the open session for discussion of personnel and contract items. All approved.

Motion and second by Ms. Vondran and Ms. Reahm to open the closed session. All approved.

Motion and second by Ms. Vondran and Ms. Reahm to approve resolution #42 Personnel Report Item #1 promotion for McKenzie Taylor, full time Librarian 1 to full-time Librarian 3. Item #2 promotion for Keving Munyan, full time Library Assistant to full-time Senior Library Assistant. Item #3 promotion for Barbara (June) Frenoy, part-time Library Assistant to part-time Senior Library Assistant. Item #4 hiring of Maddy Brozusky as a full-time Library Associate - Youth Services at the Mullica Hill Branch. Roll Call vote was taken: Darlene Vondran – yea, Andrea Reahm – yea, Donna Ragonese – yea.

The meeting was adjourned at 5:30 p.m.

Next meeting: Wednesday, June 26, 2024 at 5:00 p.m. at the
 GCLS/Mullica Hill Branch