

Gloucester County Library Commission
at the Gloucester County Library System/Mullica Hill Branch
389 Wolfert Station Road
Mullica Hill, NJ 08062

**Regular Meeting
June 26, 2024**

Present: Mario DiLisciandro (Chair), Andrea Reahm, Darlene Vondran, Joann Gattinelli (Liaison), Carolyn Oldt (Director), Judith Pissano (Assistant Director) John Alice (Solicitor).

The meeting was opened at 5:00 p.m. by the Chair who noted that there was a quorum and that the meeting was properly advertised and posted.

Motion and second by Ms. Reahm and Ms. Vondran to approve the May 22, 2024 Regular Meeting Minutes. Roll Call vote was taken: Mario DiLisciandro - yea, Andrea Reahm – yea, Darlene Vondran – yea.

The Chair noted that there was no public present.

Motion and second by Ms. Reahm and Ms. Vondran to approve payment of the June 2024 bills. Roll Call vote was taken: Mario DiLisciandro - yea, Andrea Reahm – yea, Darlene Vondran – yea.

Commissioners Reports – None.

Correspondence – Mrs. Oldt shared a newspaper article highlighting a program at the Mullica Hill branch on slavery in NJ. Andrew Brenza, the Head of Adult Services at the library, was interviewed for the article. Mrs. Oldt also shared a newspaper article about the Maker Studio and the free monogram embroidery program that is held there every Wednesday.

Director's Report – Mrs. Oldt thanked the Commission for allowing staff to attend NJLA and for their attendance at the conference as well. She mentioned that several staff presented and that a staff member and volunteer won an award at NJLA. Mrs. Oldt shared that the library just celebrated its 10 year anniversary of the Maker Studio which coincided with Comic Book Day. She also spoke about the garden and the butterflies that were raised and released. Finally, she mentioned the Clayton land agreement.

Solicitor's Report - Mr. Alice returned signed resolutions as follows:

R.43-2024 Resolution Approving and Adopting the Updated Family Medical Leave Act (FMLA) Policy

R.44-2024 Resolution Approving and Adopting the Updated Reference Policy

R.45-2024 Resolution Approving and Adopting the Updated Personnel Policy

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- R.46-2024 Resolution to Award BrightIdea LED Contract for LED Lighting
R.47-2024 Resolution to enter into agreement with McCloskey Mechanical Contractors, Inc. for HVAC and Plumbing Maintenance at the Glassboro Branch
R.48-2024 Resolution to enter into agreement with Lamanna Electric for Electrical Maintenance at the Glassboro Branch

Commissioner Liaison's Report – None.

Unfinished Business – None.

New Business -

Approving and Adopting Updated FMLA Policy

Resolution #43 approving and adopting the updated Family Medical Leave Act (FMLA) Policy. Roll Call vote was taken: Mario DiLiscandro - yea, Andrea Reahm – yea, Darlene Vondran – yea.

Approving and Adopting Updated Reference Policy

Resolution #44 approving and adopting the updated Reference Policy. Roll Call vote was taken: Mario DiLiscandro - yea, Andrea Reahm – yea, Darlene Vondran – yea.

Approving and Adopting Updated Personnel Policy

Resolution #45 approving and adopting the updated Personnel Policy, specifically Article 5, Section 9.0 (Employee Disability Benefits). Roll Call vote was taken: Mario DiLiscandro - yea, Andrea Reahm – yea, Darlene Vondran – yea.

Contract with BrightIdea LED

Resolution #46 awarding contract to BrightIdea LED for LED Lighting at the Mullica Hill Branch for \$11,110.00. Roll Call vote was taken: Mario DiLiscandro - yea, Andrea Reahm – yea, Darlene Vondran – yea.

Agreement with McCloskey Mechanical Contractors, Inc.

Resolution #47 to enter into agreement with MCCloskey Mechanical Contractors, Inc. for HVAC and Plumbing Maintenance at the Glassboro Branch due to warranty. Roll Call vote was taken: Mario DiLiscandro - yea, Andrea Reahm – yea, Darlene Vondran – yea.

Agreement with Lamanna Electric

Resolution #48 to enter into agreement with Lamanna Electric for electrical maintenance at the Glassboro Branch due to landlord requirement. Roll Call vote was taken: Mario DiLiscandro - yea, Andrea Reahm – yea, Darlene Vondran – yea.

Motion and second by Ms. Vondran and Ms. Reahm to close the open session for discussion of personnel and contract items. All approved.

Motion and second by Ms. Vondran and Ms. Reahm to open the closed session. All approved.

Motion and second by Ms. Vondran and Ms. Reahm to approve resolution #49 Personnel Report Item #1 approve amendment to resolution #42-2024, to adjust the rate for Kevin Munyan, full time Senior Library Assistant, to agree with CWA Contract. Item #2 approve amendment to resolution #42-2024 to adjust the rate for Barbara (June) Frenoy, part-time Senior Library Assistant to agree with the CWA Contract. Item #3 approve amendment to resolution #25-2024 to reflect the correct resignation of Maureen Morrison, effective June 6, 2024. #4 approve the hiring of James Snyder, part time Library Assistant as a Summer worker. #5 approve the resignation of Megan Stahl, part-time Library Assistant effective July 18, 2024.

Roll Call vote was taken: Mario DiLiscandro - yea, Andrea Reahm – yea, Darlene Vondran – yea.

The meeting was adjourned at 5:45 p.m.

Next meeting: Wednesday, July 24, 2024 at 5:00pm at the
GCLS/Mullica Hill Branch