

Gloucester County Library Commission
at the Gloucester County Library System/ Mullica Hill Branch
389 Wolfert Station Road
Mullica Hill, NJ 08062

**Regular Meeting
September 28, 2016**

Present: Gerry Michael (Chair), Mario DiLisciandro, Kathy Love-Moore, Andrea Reahm, Donna Ragonese, Anne Wodnick (Director), John Alice (Solicitor),

The meeting was opened at 5:00 p.m. by the Chair who noted that there was a quorum and that the meeting was properly advertised and posted.

Motion and second by Mr. DiLisciandro and Ms. Love-Moore to approve the July 27, 2016 Regular Meeting Minutes and the ratification of the August 2016 bills made via telephone poll. Roll Call vote was taken: Mario DiLisciandro – yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Andrea Reahm – yea, Gerry Michael - yea.

Motion and second by Mr. DiLisciandro and Ms. Love-Moore to open to the public. All approved.

Motion and second by Ms. Love-Moore and Mr. DiLisciandro to close the open meeting. All approved.

Motion and second by Ms. Ragonese and Mr. DiLisciandro to approve the payment of the September 2016 bills. Roll Call vote was taken: Mario DiLisciandro – yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Andrea Reahm – yea, Gerry Michael - yea.

Unfinished Business- None

New Business

Motion and second by Mr. DiLisciandro and Ms. Love-Moore to approve contract with ShoreTel for VoiP phone service. Roll Call vote was taken: Mario DiLisciandro – yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Andrea Reahm – yea, Gerry Michael - yea.

Motion and second by Ms. Ragonese and Mr. DiLisciandro to approve resolution allowing Harrison Township Elementary School to use the Mullica Hill Library as an evacuation site. Roll Call vote was taken: Mario DiLisciandro – yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Andrea Reahm – yea, Gerry Michael - yea.

Commissioners Reports – Ms. Reahm and Mr. DiLisciandro thanked the commission for allowing them to attend the New Jersey Library Trustee Institute Seminar on September 10, 2016. They found the seminar to be very informative and were amazed

at the large turnout. They were also very astounded at how far advanced our library system is in comparison to other libraries around the state.

Correspondence – Mr. Michael read thank you notes from Elaine Ambacher, Donna Ragonese and Anne Wodnick thanking the commission and staff for their condolences in their recent loss of family members. He also read a response letter from Ms. Wodnick to Ms. Madeline Schaeffer regarding her concerns about our newspaper retention.

Director's Report – Ms. Wodnick reminded the commissioners that they are all invited to attend the annual Staff Development Day on Friday, October 7.

Ms. Wodnick wanted to send congratulations to several of our staff members. Jen Schureman Head of Youths Services for being elected to the NJLA Executive Board, Librarians Judith Pissano and Elayna Turner for being selected to participate in the NJLA Emerging Leaders program and to Librarian Stephanie Smith for being accepted into the YALSA virtual mentorship program.

Ms. Wodnick also wanted to thank NJ Assemblyman Adam Taliaferro and Freeholder Dan Christy for their attendance at the Grand Opening of the Creativity Studio@GCLS at the Glassboro Branch on August 20.

GCLS is thrilled to have three interns from the RCGC Internship Scholarship Program starting on September 19.

Solicitor's Report – Mr. Alice returned signed resolutions as follows:

- R-29-2016 - Resolution Authorizing the Award of the VoiP Telephone Services to ShoreTel for the Period from September 2016 through December 2017.
- R-30-2016 Resolution Allowing Harrison Township Elementary School to Utilize the MH Branch of the GCLS as an Evacuation Site in the Event of a Crisis.
- R-31-2016 Resolution in Regard to Change in Employment Status of Certain Gloucester County Library Employees.

Freeholder Liaison's Report – None

Motion and second by Mr. DiLiscandro and Ms. Ragonese to go into closed session for discussion of personnel and contract items.

Motion and second by Ms. Ragonese and Ms. Love-Moore to reopen the closed session. All approved.

Motion and second by Ms. Ragonese and Mr. DiLiscandro to approve the following Personnel Report Items:

- #1 to approve memorialization of the earlier resignation date of A. D'Amico effective July 31, 2016.

#2 to approve retirement of J. Musumeci effective September 30, 2016.

#3 to approve retirement of K. Shiles effective November 1, 2016.

#4 to approve paid medical leave and unpaid FMLA leave of absence leave of absence of A. Cerone from September 26, 2016 to December 16, 2016.

Roll Call vote was taken: Mario DiLisciandro – yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Andrea Reahm – yea, Gerry Michael - yea.

Motion and second by Ms. Ragonese and Ms. Love Moore to approve the Ceremonial Resolutions for J. Musumeci and K. Shiles. Roll Call vote was taken: Mario DiLisciandro – yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Andrea Reahm – yea, Gerry Michael - yea.

The Chair adjourned the meeting at 6:30 p.m.

Next meeting: Wednesday, October 26, 2016 at 5:00 p.m. at the
GCLS/Mullica Hill Branch