

Gloucester County Library Commission  
at the Gloucester County Library System  
Google Meet Meeting on-line and via phone  
**Regular Meeting**  
**April 22, 2020**

Present: Mario DiLiscandro, (Chair), Donna Ragonese (Vice-Chair), Dave Flaherty, Gerry Michael, Andrea Reahm, Ralph Bingham (Director), John Alice (Solicitor)

The meeting was opened at 5:00 p.m. by the Chair who noted that there was a quorum and that the meeting was properly advertised and posted.

Motion and second by Mr. Flaherty and Ms. Ragonese to approve the February 26, 2020 Regular Meeting Minutes. Roll Call vote was taken: Dave Flaherty – yea, Gerry Michael – abstain, Donna Ragonese – yea, Mario DiLiscandro – yea.

Motion and second by Ms. Ragonese and Mr. Flaherty to approve the March 25, 2020 Telephone Poll Meeting Minutes. Roll Call vote was taken: Dave Flaherty – yea, Gerry Michael – yea, Donna Ragonese – yea, Mario DiLiscandro – yea.

The Vice-Chair noted that there was no public present.

Motion and second by Ms. Ragonese and Mr. Flaherty to approve payment of the April 2020 bills. Roll Call vote was taken: Dave Flaherty – yea, Gerry Michael – yea, Donna Ragonese – yea, Mario DiLiscandro – yea.

Andrea Reahm joined the meeting.

**Unfinished Business – None**

**New Business –**

**MOU for One-Stop Career Center Partners**

Motion and second by Mr. Michael and Ms. Reahm to approve a resolution for the Memorandum of Understanding for One-Stop Career Center Partners. Roll Call vote was taken: Dave Flaherty – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLiscandro – yea.

**Purchase of Self-Checkout Systems, Software and Service**

Motion and second by Ms. Reahm and Mr. Michael to approve a resolution allowing the purchase of Self-Checkout systems, software, and service from SHI International Corp., using NJ State Contract #ITS58, subcontract #89851 in the amount of \$98,955.24. Roll Call vote was taken: Dave Flaherty – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLiscandro – yea.

**Janitorial Services Contract Renewal**

Motion and second by Ms. Reahm and Mr. Flaherty to approve a resolution to renew the contract for Janitorial Services to CNS Cleaning Co. Inc. for all branches of the Gloucester County Library System in the amount of \$58,780 for the period May 2020 – April 2021. At the end of the 12 month original contract term the GC Library Commission may renew the contract annually each year, for an additional 12 month

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term. Roll Call vote was taken: Dave Flaherty – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLiscandro – yea.

**Commissioners Reports** – None

**Correspondence** – None

**Director's Report** – Submitted as written.

Mr. Bingham wanted to thank all the staff of the GCLS for their incredible work during these difficult times.

**Solicitor's Report** - Mr. Alice returned the signed resolutions as follows:

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|-----------|---|
| R-22-2020 | Resolution Approving Memorandum of Understanding Regarding the Partners for the One-Stop Career Center (American Job Center).                     |
| R-23-2020 | Resolution Authorizing Gloucester County Library System to Purchase Hardware and Software.  |
| R-24-2020 | Resolution Authorizing the Renewal of a Janitorial Services Contract to CNS Cleaning Co., Inc. for the Period May 1, 2020 through April 30, 2021. |

**Freeholder Liaison's Report** – None

The meeting was adjourned at 5:30 p.m.

**Next meeting:**     Wednesday, May 27, 2020 at 5:00 p.m. at the  
                                 **GCLS/Mullica Hill Branch**