

Gloucester County Library Commission
at the Gloucester County Library System/Swedeseboro Branch
1442 Kings Highway
Swedeseboro, NJ 08085

**Regular Meeting
June 28, 2017**

Present: Donna Ragonese (Vice Chair), Kathy Love-Moore (via telephone conference call), Gerry Michael, Andrea Reahm. Anne Wodnick (Director), John Alice (Solicitor)

The meeting was opened at 5:03 p.m. by the Vice Chair who noted that there was a quorum and that the meeting was properly advertised and posted.

Motion and second by Ms. Reahm and Mr. Michael to approve the May 24, 2017 Regular Meeting Minutes. Roll Call vote was taken: Kathy Love-Moore – yea, Gerry Michael – abstain, Andrea Reahm - yea, Donna Ragonese – yea.

Motion and second by Ms. Reahm and Mr. Michael to open to the public. All approved.

Motion and second by Ms. Reahm and Mr. Michael to close the open meeting. All approved.

Motion and second by Ms. Reahm and Ms. Love-Moore to approve the payment of the June 2017 bills. Roll Call vote was taken: Kathy Love-Moore – yea, Gerry Michael – yea, Andrea Reahm - yea, Donna Ragonese – yea.

Unfinished Business – None

Lyman Barnes arrived

New Business

Renewal of HVAC Maintenance Contract

Motion and second by Mr. Michael and Ms. Reahm to approve a resolution to renew the contract for HVAC Maintenance to Peterson Service Company for the period July 1, 2017 – June 30, 2018. The contract is for quarterly HVAC maintenance services at the Mullica Hill, Greenwich and Logan branches of the Gloucester County Library System in the amount of \$11,383 and to provide necessary repairs on a time and materials basis at the rates specified in the original bid proposal. This is the final renewal allowed under the current agreement. Roll Call vote was taken: Kathy Love-Moore – yea, Gerry Michael – yea, Andrea Reahm - yea, Donna Ragonese – yea.

Commissioners Reports – Mr. Michael reported that he attended a meeting with the Nehaunsey School Administrator and a representative from Atlantic City Electric

regarding a transmitter that will be replaced around the first week of November. Atlantic City Electric will remove trees and install two new poles at the Greenwich Library as part of the project at no cost to GCLS

Correspondence – Ms. Ragonese read a thank you letter from the American Red Cross regarding the blood drive held on May 8, 2017 at the Mullica Hill Branch.

Director's Report – Ms. Wodnick reported that the Veterans Oral History Celebration was a great success and was very well attended. The Veterans and their guests were so appreciative of this wonderful event. Ms. Wodnick commended Logan Branch Manager Carolyn Oldt and her staff for putting together this spectacular program.

Ms. Wodnick informed the commissioners that the kickoff for the Summer Reading Program was on Saturday, June 24th and the theme this year is *Build a Better World*.

Commissioners were asked to express their support of the Library Construction Bond Act (A222/S2171) to local legislators.

Solicitor's Report – Mr. Alice returned signed resolutions as follows:

R-26-2017	Resolution Authorizing Renewal of Contract for HVAC, Refrigeration and Boiler Services Maintenance with Peterson Service Company.
R-27-2017	Resolution Authorizing and Approving a Change in Status in Regard to Employees of the Gloucester County Library System.

Freeholder Liaison's Report – Mr. Barnes reported that things are moving along with the RCGC Intern Scholar Program. He reported that they have received very positive feedback and look forward to another successful year with the next group of interns.

Motion and second by Ms. Reahm and Mr. Michael to go into closed session for discussion of personnel and contract items. All approved.

Motion and second by Ms. Reahm and Mr. Michael to open the closed session. All approved.

Motion and second by Ms. Reahm and Mr. Michael to approve Personnel Report Item #1 to approve the hiring of G. Glocker part-time library page as a seasonal worker effective July 3, 2017 and Item #2 to approved unpaid leave for Jessica Dombrosky, part time library assistant from October 15, 2017 to November 12, 2017. . Roll Call vote was taken: Kathy Love-Moore – yea, Gerry Michael – yea, Andrea Reahm - yea, Donna Ragonese – yea.

The Chair adjourned the meeting at 5:55 p.m.

Next meeting: Wednesday, July 26, 2017 at 5:00 p.m. at the **GCLS/Mullica Hill Branch**