

Gloucester County Library Commission  
at the Gloucester County Library System/Mullica Hill Branch  
389 Wolfert Station Road  
Mullica Hill, NJ 08062

**Regular Meeting  
December 20, 2023**

**Present:** Mario DiLiscandro (Chair) (via telephone), Andrea Reahm, Darlene Vondran (via telephone), Carolyn Oldt (Director), Judith Pissano (Assistant Director), John Alice (Solicitor), Lyman Barnes GC Commissioner Liaison.

The meeting was opened at 5:00 p.m. by the Chair who noted that there was a quorum and that the meeting was properly advertised and posted.

Motion and second by Ms. Vondran and Ms. Reahm to approve the November 22, 2023 Regular Meeting Minutes. Roll Call vote was taken: Andrea Reahm – yea, Darlene Vondran – yea, Mario DiLiscandro – yea.

The Chair noted that there was no public present.

Motion and second by Ms. Reahm and Ms. Vondran to approve payment of the December 2023 bills. Roll Call vote was taken: Andrea Reahm – yea, Darlene Vondran – yea, Mario DiLiscandro – yea.

**Commissioners Reports** – None.

**Correspondence** – None.

**Director's Report** – Submitted as Written.

**Solicitor's Report** - Mr. Alice returned the signed resolutions as follows:

- R.44-2023 Resolution approving the Creation of the Position of Human Resources Coordinator.
- R.45-2023 Resolution Adopting a Schedule of Regular Meetings for the Gloucester County Library Commission for the Year 2024.
- R.46-2023 Resolution Approving a Schedule of Holidays for the Gloucester County Library System for the Year 2024.
- R.47-2023 Resolution Approving Change in Mileage Reimbursement from \$0.65.5 per mile to \$0.67 per mile effective January 1, 2024.
- R.48-2023 Resolution Authorizing and Approving a Change in Status in Regard to Employees of the Gloucester County Library System.

**Commissioner Liaison's Report** – Mr. Barnes thanked the Commissioners, Director, and Assistant Director for their hard work and dedication.

**Unfinished Business** – None.

**New Business**

**Position Creation**

Motion and second by Ms. Reahm and Ms. Vondran to approve Resolution R.44-2023 the creation of the position Human Resources Coordinator. Roll Call vote was taken: Andrea Reahm – yea, Darlene Vondran – yea, Mario DiLiscandro – yea.

**2024 GCL Commission Meeting Schedule**

Motion and second by Ms. Reahm and Ms. Vondran to approve Resolution R.45-2023 Adopting a schedule of meetings for the Gloucester County Library Commission in 2024. Roll Call vote was taken: Andrea Reahm – yea, Darlene Vondran – yea, Mario DiLiscandro – yea.

**2024 GCL Holiday Schedule**

Motion and second by Ms. Reahm and Ms. Vondran to approve Resolution R.46-2023 approving the 2024 Gloucester County Library System holiday schedule. Roll Call vote was taken: Andrea Reahm – yea, Darlene Vondran – yea, Mario DiLiscandro – yea.

**Mileage Increase**

Motion and second by Ms. Reahm and Ms. Vondran to approve Resolution R.47-2203 approving the increase in mileage from \$0.65.5 per mile to \$0.67 per mile effective January 1, 2024.

**Personnel**

Motion and second by Ms. Vondran and Ms. Reahm to approve Resolution R.48-2023 authorizing Item #1 the salary adjustment of H. Manieri, and Item #2 the salary adjustment A. Simmons effective January 1, 2024. Item #3 a 3% cost of living increase for C. Oldt, Item #4 a 3% cost of living increase for J. Pissano and Item #5 a 3% cost of living increase for S. Goslin effective January 1, 2024. Item #6 the hiring of M. Stahl, Item #7 the hiring of M. Morrison and Item #8 the hiring of P. Raup as part time Library Assistants pending the outcome of pre-employment and physical background checks. Roll Call vote was taken: Andrea Reahm – yea, Darlene Vondran – yea, Donna Ragonese – yea, Mario DiLiscandro – yea.

Mr. DiLiscandro authorized Ms. Reahm to sign the Certification Sheet due to his physical absence.

The meeting was adjourned at 5:15 p.m.

**Next meeting:**      Wednesday, January 24, 2024 at 5:00 p.m. at the  
**GCLS/Mullica Hill Branch**