Gloucester County Library Commission
at the Gloucester County Library System/Mullica Hill Branch
389 Wolfert Station Road
Mullica Hill, NJ 08062

Regular Meeting
December 14, 2022

Present: Mario DiLisciandro (Chair), Donna Ragonese (Vice-Chair), Dave Flaherty, Andrea Reahm, Darlene Vondran, Carolyn Oldt (Director), Judith Pissano (Assistant Director), John Alice (Solicitor), Lyman Barnes GC Commissioner Liaison.

The meeting was opened at 5:00 p.m. by the Vice-Chair who noted that there was a quorum and that the meeting was properly advertised and posted.

Mr. DiLisciandro arrived at meeting.

Motion and second by Ms. Reahm and Mr. Flaherty to approve the November 22, 2022 Regular Meeting Minutes. Roll Call vote was taken: Dave Flaherty - yea, Andrea Reahm – yea, Darlene Vondran – yea, Donna Ragonese – abstained, Mario DiLisciandro – yea.

The Vice-Chair noted that there was no public present.

Motion and second by Ms. Reahm and Ms. Vondran to approve payment of the December 2022 bills. Roll Call vote was taken: Dave Flaherty - yea, Andrea Reahm – yea, Darlene Vondran – yea, Donna Ragonese – yea, Mario DiLisciandro – yea.

Commissioners Reports – Mr. Flaherty reported he attended the holiday concert on December 13 at the Margaret Dombrosky Swedesboro Branch. The concert was well attended and everyone enjoyed the holiday tunes by the Carlton Brothers.

Correspondence – Ms. Ragonese read a thank you from Shady Lane for the donation of large print and audio books.

Director’s Report – Mrs. Oldt informed the commissioners that the Mullica Hill Branch will be a Leap Library to assist patrons who are hearing and visually impaired. The library has received 5 iPads and 2 laptops for this program. We are also the recipients of a $10,000 Creativity Aging Grant.
**Solicitor's Report** - Mr. Alice returned the signed resolutions as follows:

- **R.52-2022** Amended Resolution Authorizing the Ratification of the Gloucester County Library System Employee Collective Negotiations Contracts.
- **R.54-2022** Resolution Authorizing Award of Non-Fair and Open Contract.
- **R.55-2022** Resolution Authorizing and Approving a Change in Status in Regard to Employees of the Gloucester County Library System.
- **R.56-2022** Amended Resolution Ratifying the Extension for Three Months of the VoIP Telephone Services to Mitel Cloud Services, Inc. for the period from October 1, 2022 through January 31, 2023.
- **R.57-2022** Resolution Adopting a Schedule of Regular Meetings for the Gloucester County Library Commission for the Year 2023.

**Commissioner Liaison's Report** – Mr. Barnes thanked the commissioners for their time and dedication to the library.

**Unfinished Business** – None.

**New Business**

**Amended Resolution 52-2022**
Motion and second by Ms. Reahm and Mr. Flaherty to approve the amended Resolution R.52-2022 authorizing the ratification of the GCLS Employee Collective Negotiations Contracts. Roll Call vote was taken: Dave Flaherty - yea, Andrea Reahm – yea, Darlene Vondran – yea, Donna Ragonese – yea, Mario DiLisciandro – yea.

**Non-Fair and Open Contract**
Motion and second by Ms. Vondran and Mr. Flaherty to approve Resolution R.54-2022 authorizing and award of Non-Fair and Open Contract. Roll Call vote was taken: Dave Flaherty - yea, Andrea Reahm – yea, Darlene Vondran – yea, Donna Ragonese – yea, Mario DiLisciandro – yea.

**Personnel**
Motion and second by Ms. Vondran and Mr. Flaherty to approve Resolution R.55-2022 authorizing Item #1 the hiring of M. Taylor, pending the outcome of pre-employment physical and background checks. Items #2 and #3 the salary adjustments of H. Manieri and A. Simmons effective January 1, 2023. Roll Call vote was taken: Dave Flaherty - yea, Andrea Reahm – yea, Darlene Vondran – yea, Donna Ragonese – yea, Mario DiLisciandro – yea.

**Mitel Extension**
Motion and second by Mr. Flaherty and Ms. Reahm to approved Resolution R.56-2022 ratifying the extension for three months for Mitel Cloud Services, Inc. Roll Call vote was taken: Dave Flaherty - yea, Andrea Reahm – yea, Darlene Vondran – yea, Donna Ragonese – yea, Mario DiLisciandro – yea.

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2023 GCL Commission Meeting Schedule
Motion and second by Ms. Reahm and Ms. Vondran to approve Resolution R.57-2022
Adopting a schedule of meetings for the GCLC in 2023. Roll Call vote was taken: Dave Flaherty - yea, Andrea Reahm – yea, Darlene Vondran – yea, Donna Ragonese – yea, Mario DiLisciandro – yea.

2023 GCL Holiday Schedule
Motion and second by Mr. Flaherty and Ms. Vondran to approve Resolution R.58-2022 approving the 2023 GCLS holiday schedule. Roll Call vote was taken: Dave Flaherty - yea, Andrea Reahm – yea, Darlene Vondran – yea, Donna Ragonese – yea, Mario DiLisciandro – yea.

2023 Temporary Budget
Motion and second by Ms. Vondran and Ms. Reahm to approve Resolution R.59-2022 approving the 2023 temporary budget. Roll Call vote was taken: Dave Flaherty - yea, Andrea Reahm – yea, Darlene Vondran – yea, Donna Ragonese – yea, Mario DiLisciandro – yea.

The meeting was adjourned at 5:15 p.m.

Next meeting: Wednesday, January 25, 2023 at 5:00 p.m. at the GCLS/Mullica Hill Branch