

Gloucester County Library Commission
at the Gloucester County Library System/ Mullica Hill Branch
389 Wolfert Station Road
Mullica Hill, NJ 08062

**Regular Meeting
October 25, 2017**

Present: Mario DiLisciandro (Chair), Donna Ragonese (Vice Chair), Gerry Michael, Andrea Reahm, Anne Wodnick (Director), John Alice (Solicitor).

The meeting was opened at 5:10 p.m. by the Chair who noted that there was a quorum and that the meeting was properly advertised and posted.

Motion and second by Ms. Reahm and Ms. Ragonese to approve the September 27, 2017 Regular Meeting Minutes. Roll Call vote was taken: Gerry Michael – abstain, Andrea Reahm – yea, Donna Ragonese – yea. Mario DiLisciandro – yea.

The Chair noted that there was no public present.

Motion and second by Ms. Ragonese and Ms. Reahm to approve the payment of the October 2017 bills. Roll Call vote was taken: Gerry Michael – yea, Andrea Reahm – yea, Donna Ragonese – yea. Mario DiLisciandro – yea.

Unfinished Business - None

New Business -

Approve the GCLS Proctoring Policy

Motion and second by Ms. Ragonese and Ms. Reahm to approve the GCLS Proctoring Policy. Roll Call vote was taken: Gerry Michael – yea, Andrea Reahm – yea, Donna Ragonese – yea, Mario DiLisciandro – yea.

Commissioners Reports – None.

Correspondence – None.

Director's Report – Ms. Wodnick thanked Freeholder Lyman Barnes, Commissioners Mario DiLisciandro and Kathy Love-Moore for attending Staff Development Day.

Ms. Wodnick updated the commissioners on the progress at the Greenwich Branch. She also noted as per her report that starting October 14th the Newfield Library will be open from 10 am to 1 pm on Saturdays.

Ms. Wodnick reported that the Career Connections kick-off on October 10th at the Glassboro Branch was very well attended and she was honored to have so many special guests.

Ms. Wodnick invited the commissioners to attend the Veteran's Appreciation Breakfast on November 9th at 10:30 am at the Logan Branch.

Solicitor's Report – Mr. Alice returned signed resolutions as follows:

- R-31-2017 Resolution Authorizing and Approving the Gloucester County Library System's Proctoring Policy.
- R-32-2017 Resolution Authorizing and Approving a Change in Status in Regard to Employees of the GCLS.

Freeholder Liaison's Report –None

Motion and second by Mr. Michael and Ms. Ragonese to go into closed session for discussion of personnel and contract items. All approved.

Motion and second by Ms. Reahm and Mr. Michael to reopen the closed session. All approved.

Motion and second by Ms. Ragonese and Mr. Michael to approve Personnel Report Items #1 to approve the promotion of J. Amey, full time Librarian 1 to Librarian 2 effective October 30, 2017. Roll Call vote was taken: Gerry Michael – yea, Andrea Reahm – yea, Donna Ragonese – yea. Mario DiLisciandro – yea.

Motion and second by Ms. Ragonese and Mr. Michael to approve Personnel Report Item #2 to approve promotion of S. Smith, full time Librarian 1 to Librarian 2 effective October 30, 2017. Roll Call vote was taken: Gerry Michael – yea, Andrea Reahm – yea, Donna Ragonese – yea. Mario DiLisciandro – yea.

Motion and second by Ms. Ragonese and Mr. Michael to approve the following Personnel Report Items:

#3 To approve the resignation of C. Baughman part time Supervising Library Assistant effective January 31, 2018.

#4 To approve the resignation of E. Turner, full time Librarian 2 effective October 26, 2017.

#5 To approve the resignation of S. VanOyen, part time Senior Library Assistant effective October 26, 2017.

Roll Call vote was taken: Gerry Michael – yea, Andrea Reahm – yea, Donna Ragonese – yea. Mario DiLisciandro – yea.

The Chair adjourned the meeting at 5:40 p.m.

Next meeting: Tuesday, November 21, 2017 at 5:00 p.m. at the
GCLS/Greenwich Twp. Branch