

Gloucester County Library Commission
at the Gloucester County Library System/Logan Branch
498 Beckett Rd.
Logan Township, NJ 08085

**Regular Meeting
April 26, 2017**

Present: Mario DiLisciandro (Chair), Donna Ragonese (Vice Chair), Kathy Love-Moore, Andrea Reahm, Anne Wodnick (Director), John Alice (Solicitor), Freeholder Lyman Barnes

The meeting was opened at 5:10 p.m. by the Chair who noted that there was a quorum and that the meeting was properly advertised and posted.

Motion and second by Ms. Love-Moore and Ms. Reahm to approve the March 22, 2017 Regular Meeting Minutes. Roll Call vote was taken: Kathy Love-Moore – yea, Donna Ragonese – abstain, Andrea Reahm – yea, Mario DiLisciandro – yea

Motion and second by Ms. Love-Moore and Ms. Reahm to open to the public. All approved.

There was no public present.

Motion and second by Ms. Love-Moore and Ms. Reahm to close the open meeting. All approved.

Motion and second by Ms. Reahm and Ms. Love-Moore to approve payment of the April 2017 bills. Roll Call vote was taken: Kathy Love-Moore – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea

Unfinished Business – None

New Business -

Accept the 2016 Audit

Motion and second by Ms. Ragonese and Ms. Reahm to approve a resolution to accept audit of accounts for the period ending December 31, 2016. Roll Call vote was taken: Kathy Love-Moore – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea

Approve MOU with RCGC

Motion and second by Ms. Love-Moore and Ms. Ragonese to approve the Memorandum of Understanding that sets the terms between GCLS and Rowan College at Gloucester County to create a community makerspace that provides for collaborative learning in a technology rich environment. Roll Call vote was taken: Kathy Love-Moore – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea

Janitorial Services Contract Renewal

Motion and second by Ms. Reahm and Ms. Love-Moore to approve a resolution to renew the contract with CNS Cleaning Co. Inc. to provide janitorial services for all branches of the Gloucester County Library System in the amount of \$54,820 for the period May 2017 – April 2018. At the end of this 12 month renewal contract term the GC Library Commission may renew the contract for an additional 12 month term. Roll Call vote was taken: Kathy Love-Moore – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea

Sale of Old Telephone Equipment

Motion and second by Ms. Reahm and Ms. Love-Moore to approve a resolution needed to authorize the online sale of old telephone equipment no longer needed pursuant to Local Finance Notice 2008-9. Roll Call vote was taken: Kathy Love-Moore – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea

Commissioners Reports – Mr. DiLisciandro attended the Big Read Kick-Off event at the Mullica Hill Branch on April 1. The event was very well attended and he applauded staff for a great job setting up all the events that happened around the library that day. He enjoyed all of the art work displayed throughout the library and also the antique cars that were on display in the front of the library.

Correspondence – Mr. DiLisciandro read two thank you notes. One from Dianne Clement and the other from Barbara Mease. Both thanked the commission and staff for the condolences during their recent losses.

Director's Report – Ms. Wodnick noted that she had just returned from the NJLA Conference in Atlantic City. She was pleased to report to the commission that several of our staff were selected to do conference presentations and others received awards for their outstanding programs.

Solicitor's Report - Mr. Alice reported that he and the Director have been working on the Gift and Donation Policy and also returned signed resolutions as follows:

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| R-21-2017 | Resolution Accepting Audit of Account for the GCLS for the year 2016. |
| R-22-2017 | Resolution Approving Memorandum of Understanding Between the Gloucester County Library Commission and Rowan College Creating a Community Makerspace for Collaborative Learning. |
| R-23-2017 | Resolution to Renew the Janitorial Services Contract with CNS Cleaning Co., Inc. for the Period May 2017 Through May 2018. |
| R-24-2017 | Resolution Authorizing the Gloucester County Library Commission to Participate in the Online Sale of Old Telephone Equipment Pursuant to Local Finance Notice 2008-9. |
| R-25-2017 | Resolution Authorizing and Approving a Change in Status in Regard to Employees of the GCLS. |

Freeholder Liaison's Report – Mr. Barnes reported that the County Budget had passed.

Motion and second by Ms. Love-Moore and Ms. Ragonese to close the open session for discussion of personnel and contract items. All approved.

Motion and second by Ms. Reahm and Ms. Love–Moore to open the closed session. All approved.

Motion and second by Ms. Ragonese and Ms. Reahm to approve Personnel Report Item #1 to approve the hiring of C. DiGiambattista date pending outcome of pre-employment physical, fingerprinting and background check. Roll Call vote was taken: Kathy Love-Moore – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea

The meeting was adjourned at 6 p.m.

Next meeting: Wednesday, May 24, 2017 at 5:00 p.m. at the
GCLS/Mullica Hill Branch