

Gloucester County Library Commission  
at the Gloucester County Library System/Mullica Hill Branch  
289 Wolfert Station Road  
Mullica Hill, NJ 08062

**Regular Meeting  
April 23, 2014**

Present: Gerry Michael (Chair), Richard Ambacher, Dave Flaherty, Mario DiLisciandro, Donna Ragonese, Anne Wodnick (Director), John Alice (Solicitor), Freeholder Lyman Barnes

The meeting was opened at 5:00 p.m. by the Chair who noted that there was a quorum and that the meeting was properly advertised and posted.

Motion and second by Mr. DiLisciandro and Mr. Flaherty to approve the March 26, 2014 Draft Regular Meeting Minutes. Roll Call vote was taken: Richard Ambacher – yea, Dave Flaherty – yea, Mario DiLisciandro – yea, Donna Ragonese – yea, Gerry Michael – yea.

Motion and second by Mr. Ambacher and Ms. Ragonese to open to the public. All approved.

There was no public present.

Motion and second by Mr. Ambacher and Ms. Ragonese to close the open meeting. All approved.

Motion and second by Ms. Ragonese and Mr. Ambacher to approve payment of the April 2014 bills. Roll Call vote was taken: Richard Ambacher – yea, Dave Flaherty – yea, Mario DiLisciandro – yea, Donna Ragonese – yea, Gerry Michael – yea.

**Unfinished Business - None**

**New Business**

**Accept the 2013 Audit**

Motion and second by Mr. Ambacher and Mr. DiLisciandro to approve a resolution to accept audit of accounts for the period ending December 31, 2013. Roll Call vote was taken: Richard Ambacher – yea, Dave Flaherty – yea, Mario DiLisciandro – yea, Donna Ragonese – yea, Gerry Michael – yea.

**Increase Physical Inventory Fixed Asset Threshold Amount**

Motion and second by Mr. Flaherty and Mr. DiLisciandro to approve a resolution to increase the Physical Inventory Fixed Asset threshold amount from \$500 to \$1,000 and to remove those items valued at less than \$1,000 from the fixed asset inventory. Roll Call vote was taken: Richard Ambacher – yea, Dave Flaherty – yea, Mario DiLisciandro – yea, Donna Ragonese – yea, Gerry Michael – yea.

### Janitorial Services Contract Award

Motion and second by Mr. Flaherty and Mr. Ambacher to approve a resolution to renew the contract for Janitorial Services with CNS Cleaning Co., Inc. for all branches of the Gloucester County Library System in the amount of \$54,860, for the period May 2014 – April 2015. At the end of this 12-month renewal contract term, the GC Library Commission may renew the contract for a total of one (1) additional 12 month term. Roll Call vote was taken: Richard Ambacher – yea, Dave Flaherty – yea, Mario DiLiscandro – yea, Donna Ragonese – yea, Gerry Michael – yea.

### State Contract for HVAC Services

Motion and second by Mr. Ambacher and Ms. Ragonese to approve a resolution to approve the use of Peterson Service Co., Inc. for HVAC services under State Contract #81014, HVAC, Refrigeration and Boiler Services Statewide. Roll Call vote was taken: Richard Ambacher – yea, Dave Flaherty – yea, Mario DiLiscandro – yea, Donna Ragonese – yea, Gerry Michael – yea.

### Amend the 2014 GCLS Budget to Accept Donation

Motion and second by Mr. DiLiscandro and Ms. Ragonese to approve a resolution to amend the 2014 GCLS Budget, to accept the \$1,000 donation from Gary and Margaret Myers. This will increase the Mullica Hill Adult Programming budget line 4-01-90-321-001-31400 from \$1,800 to \$2,800. Roll Call vote was taken: Richard Ambacher – yea, Dave Flaherty – yea, Mario DiLiscandro – yea, Donna Ragonese – yea, Gerry Michael – yea.

**Commissioners Reports** – Mr. Michael noted that he met with the Personnel Committee regarding the Director's evaluation.

**Director's Report** – Ms. Wodnick stated that there are many exciting things happening at our libraries, but wanted to note that things are moving along with the MakerStudio. She asked the commissioners to mark their calendars for Saturday, July 26<sup>th</sup> which will be the grand opening of the MakerStudio.

**Solicitor's Report** – Mr. Alice returned signed resolutions as follows:

R-22-2014	Resolution Accepting Audit of Account for 2013.
R-23-2014	Resolution Amending the Physical Inventory Fixed Asset threshold Amount.
R-24-2014	Resolution Authorizing the Award of the Janitorial Services Contract to CNS Cleaning Co., Inc. for the Calendar Year May, 2014 through April, 2015.
R-25-2014	Resolution Authorizing the Use of the State Approved HVAC Refrigeration and Boiler Services Vendor.
R-26-2014	Resolution to Amend the 2014 Operating Budget to Accept Donation.
R-27-2014	Resolution Approving Extension of FMLA Leave in Regard to Certain GCL Employees, Etc.

**Freeholder Liaison's Report** – Freeholder Barnes noted that things are going well in the county and noted that the county budget was passed.

Motion and second by Mr. Ambacher and Ms. Ragonese to close the open session for discussion of personnel and contract items. All approved.

Motion and second by Mr. Ambacher and Ms. Ragonese to open the closed session. All approved.

Motion and second by Mr. Flaherty and Ms. Ragonese to approve Personnel Report Item #1. Roll Call vote was taken: Richard Ambacher – yea, Dave Flaherty – yea, Mario DiLisciandro – yea, Donna Ragonese – yea, Gerry Michael – yea.

The meeting was adjourned at 5:25 p.m.

**Next meeting:** Wednesday, May 28, 2014 at 5:00 p.m. at the  
**GCLS/Mullica Hill Branch**