

Reorganization and Regular Meeting
January 27, 2016

Present: Rich Ambacher, Dave Flaherty, Gerry Michael, Kathy Love-Moore, Donna Ragonese, Andrea Reahm, Anne Wodnick (Director), John Alice (Solicitor), Freeholder Lyman Barnes

Meeting opened 5:00 pm

Reorganization Meeting

The Solicitor opened the meeting by reading the open meeting statement, which notes that the meeting has been properly advertised and posted in compliance with the open public meetings act and a quorum was noted.

Pledge of Allegiance

The Solicitor performed the swearing in ceremony for Commissioner Richard Ambacher, Jr.

Nomination and Elections

The Solicitor presided over the election of Chairperson for 2016.

R.01-2016 Resolution Authorizing Appointment of a Chairperson for the GCLC for the year 2016. Motion and second by Mr. Flaherty and Ms. Reahm to nominate Gerald N. Michael, Jr. as Chairperson of the Gloucester County Library Commission for the year 2016. Roll Call vote was taken: Rich Ambacher – yea, Dave Flaherty – yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Andrea Reahm – yea, Gerald Michael - abstained.

Mr. Michael presided over the remainder of the reorganization meeting.

R.02-2016 Resolution Authorizing Appointment of a Vice-Chairperson for the GCLC for the year 2016. Motion and second by Ms. Reahm and Ms. Love-Moore to nominate Dave Flaherty as Vice Chairperson of the Gloucester County Library Commission for the year 2016. Roll Call vote was taken: Rich Ambacher – yea, Dave Flaherty – abstained, Kathy Love-Moore – yea, Donna Ragonese – yea, Andrea Reahm – yea, Gerald Michael - yea.

Resolutions:

R.03-2016 Resolution Appointing Library Director as a Non-Voting Secretary. Motion and second by Mr. Ambacher and Ms. Ragonese to appoint the Director as the non-voting secretary for the GCL Commission for the year 2016. Roll Call vote was taken: Rich Ambacher – yea, Dave Flaherty – yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Andrea Reahm – yea, Gerald Michael - yea.

R.04-2016 Resolution Authorizing Contract and Appointing a Solicitor for the GCLC for the year 2016. Motion and second by Mr. Flaherty and Ms. Reahm to appoint John A. Alice, Esquire as Solicitor for the GCL Commission for the year 2016. Roll Call vote was taken: Rich Ambacher – yea, Dave Flaherty – yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Andrea Reahm – yea, Gerald Michael - yea.

R.05-2016 Resolution Authorizing Appointment of an Auditor for the GCLC for the year 2016. Motion and second by Ms. Ragonese and Mr. Flaherty to appoint Bowman & Company as Auditor for the GCL Commission for the year 2016. Roll Call vote was taken: Rich Ambacher – yea, Dave Flaherty – yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Andrea Reahm – yea, Gerald Michael - yea.

R.06-2016 Resolution Setting Forth the County Treasurer as Custodian of Library Funds of the GCLC for the year 2016. Motion and second by Mr. Ambacher and Ms. Ragonese to approve the County Treasurer as Custodian of Library Funds for the year 2016. Roll Call vote was taken: Rich Ambacher – yea, Dave Flaherty – yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Andrea Reahm – yea, Gerald Michael - yea.

R.07-2016 Resolution Establishing Depository Account for the year 2016. Motion and second by Mr. Ambacher and Ms. Love Moore to approve all GC banks as determined by the County Treasurer. Roll Call vote was taken: Rich Ambacher – yea, Dave Flaherty – yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Andrea Reahm – yea, Gerald Michael - yea.

R.08-2016 Resolution Regarding Investment of Funds for the year 2016. Motion and second by Ms. Reahm and Mr. Ambacher to authorize the County Treasurer to invest funds for the GCL Commission for the year 2016. Roll Call vote was taken: Rich Ambacher – yea, Dave Flaherty – yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Andrea Reahm – yea, Gerald Michael - yea.

R.09-2016 Resolution Adopting a Schedule of Regular Meetings for the GCLC for the year 2016. Motion and second by Mr. Ambacher and Mr. Flaherty to approve the 2016 Commission Meeting Schedule: Roll Call vote was taken: Rich Ambacher – yea, Dave Flaherty – yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Andrea Reahm – yea, Gerald Michael - yea.

R.10-2016 Resolution Designating the Official Newspaper of the GCLC for the year 2016. Motion and second by Ms. Love-Moore and Ms. Reahm to approve establishing the official publications for the GCL Commission for the year 2016 as the South Jersey Times and the Courier Post. Roll Call vote was taken: Rich Ambacher – yea, Dave Flaherty – yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Andrea Reahm – yea, Gerald Michael - yea.

R.11-2016 Resolution Approving a Schedule of Holidays for the GCLC for the year 2016. Motion and second Mr. Ambacher and Ms. Ragonese to approve a schedule of holidays for the GCLS for the year 2016. Roll Call vote was taken: Rich Ambacher – yea, Dave Flaherty – yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Andrea Reahm – yea, Gerald Michael - yea.

R.12-2016 Resolution Authorizing the Award of a Non-Fair and Open Contract for the Purchase of Library Materials. Motion and second by Ms. Love Moore and Ms. Ragonese to authorize the Award of a Non-Fair and Open Contract for the Purchase of Library Materials to Baker & Taylor, Inc., Midwest Tape, LLC, and the Gale Group, Inc. Roll Call vote was taken: Rich Ambacher – yea, Dave Flaherty – yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Andrea Reahm – yea, Gerald Michael - yea.

R.13-2016 Resolution authorizing the Use of Competitive Contracting for the Purchase of Goods and Services. Motion and second by Mr. Flaherty and Mr. Ambacher to approve the Use of Competitive Contracting for the Purchase of Goods and Services. Roll Call vote was taken: Rich Ambacher – yea, Dave Flaherty – yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Andrea Reahm – yea, Gerald Michael - yea.

R.14-2016 Resolution Authorizing the Utilization of State of New Jersey Contract Vendors for the Purchase of Goods Supplies. Motion and second Ms. Ragonese and Mr. Flaherty to approve authorizing the utilization of State of New Jersey Contract Vendors for the purchase of goods and supplies. Roll Call vote was taken: Rich Ambacher – yea, Dave Flaherty – yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Andrea Reahm – yea, Gerald Michael - yea.

The Reorganization Meeting was adjourned and Mr. Michael called the regular meeting of the Gloucester County Library Commission to order.

Regular Meeting

Motion and second by Mr. Ambacher and Ms. Ragonese to approve the December 16, 2015 draft regular meeting minutes. Roll Call vote was taken: Rich Ambacher – yea, Dave Flaherty – yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Andrea Reahm – yea, Gerald Michael - yea.

Motion and second by Mr. Ambacher and Ms. Love-Moore to open the meeting to the public. All approved.

There was no public present.

Motion and second by Mr. Ambacher and Mr. Flaherty to close the open meeting. All approved.

Motion and second by Mr. Ambacher and Ms. Ragonese to approve payment of the January 2016 bills. Roll Call vote was taken: Rich Ambacher – yea, Dave Flaherty – yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Andrea Reahm – yea, Gerald Michael - yea.

Unfinished Business - None

New Business –

Change in Mileage Reimbursement

Motion and second by Mr. Ambacher and Ms. Ragonese to approve the change in the mileage reimbursement from .57.5 per mile to .54 effective January 1, 2016. Roll Call vote

was taken: Rich Ambacher – yea, Dave Flaherty – yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Andrea Reahm – yea, Gerald Michael - yea.

Amend the MakerStudio@GCLS Policy

Motion and second by Mr. Ambacher and Ms. Love-Moore to approve a resolution to amend the MakerStudio@GCLS Policy. Roll Call vote was taken: Rich Ambacher – yea, Dave Flaherty – yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Andrea Reahm – yea, Gerald Michael - yea.

Commissioners' Reports – Mr. Michael thanked the commissioners for electing him chair for another year. He is looking forward to another productive year.

Correspondence - Mr. Michael read thank you letters from the Thomas E. Bowe Elementary School, Children's Hospital and also the Widow and Widowers Support group.

Director's Report – Ms. Wodnick reminded the commissioners to let her know if they are planning to attend the grand opening of the DesignStudio and also the annual Read Across America celebration on February 27, 2016.

Solicitor's Report –Mr. Alice returned signed resolutions as follows:

R-01-2016 through R-14-2016 as listed above.

R-15-2016 Resolution Approving Mileage Reimbursement to 54 cents effective January 1, 2016.

R.16-2016 Resolution Approving Amendment to MakerStudio Policy.

R.17-2016 Resolution in Regard to Change in Employment Status of Certain GCL Employees.

Freeholder Liaison's Report – Freeholder Barnes thanked the commissioners for their time and dedication to the library and reiterated Mr. Michael's sentiments for another productive year for our libraries.

Motion and second by Ms. Ragonese and Ms. Love-Moore to go into closed session for discussion of personnel and contract items. All approved.

Motion and second by Mr. Ambacher and Ms. Love-Moore to reopen the closed session. All approved.

Motion and second by Mr. Ambacher and Ms. Ragonese to approve Personnel Report Item #1 to approve unpaid medical leave of absence for L. Milanese from January 27, 2016 to March 1, 2016. Roll Call vote was taken: Rich Ambacher – yea, Dave Flaherty – yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Andrea Reahm – yea, Gerald Michael - yea.

The Chair adjourned the meeting at 5:55 p.m.

Next meeting: Wednesday, February 24, 2016 at 5:00 p.m. at the **GCLS/Mullica Hill Branch**