

Reorganization and Regular Meeting

January 24, 2018

Present: Mario DiLisciandro, Dave Flaherty, Gerry Michael, Donna Ragonese, Andrea Reahm, Anne Wodnick (Director), John Alice (Solicitor), Freeholder Lyman Barnes

Meeting opened 5:00 pm

Reorganization Meeting

The Solicitor opened the meeting by reading the open meeting statement, which notes that the meeting has been properly advertised and posted in compliance with the open public meetings act and a quorum was noted.

Pledge of Allegiance

Nomination and Elections

The Solicitor presided over the election of Chairperson for 2018.

R.01-2018 Resolution Authorizing Appointment of a Chairperson for the GCLC for the year 2018. Motion and second by Ms. Reahm and Mr. Flaherty to nominate Mario DiLisciandro as Chairperson of the Gloucester County Library Commission for the year 2018. Roll Call vote was taken: Dave Flaherty – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

Mr. DiLisciandro presided over the remainder of the reorganization meeting.

R.02-2018 Resolution Authorizing Appointment of a Vice-Chairperson for the GCLC for the year 2018. Motion and second by Mr. Michael and Ms. Reahm to nominate Donna Ragonese as Vice Chairperson of the Gloucester County Library Commission for the year 2018. Roll Call vote was taken: Dave Flaherty – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

Resolutions:

R.03-2018 Resolution Appointing Library Director as a Non-Voting Secretary.

R.04-2018 Resolution Authorizing Contract and Appointing a Solicitor for the GCLC for the year 2018.

R.05-2018 Resolution Authorizing Appointment of an Auditor for the GCLC for the year 2018.

R.06-2018 Resolution Setting Forth the County Treasurer as Custodian of Library Funds of the GCLC for the year 2018.

R.07-2018 Resolution Establishing Depository Account for the year 2018.

R.08-2018 Resolution Regarding Investment of Funds for the year 2018.

R.09-2018 Resolution Adopting a Schedule of Regular Meetings for the GCLC for the year 2018.

R.10-2018 Resolution Designating the Official Newspaper of the GCLC for the year 2018.

R.11-2018 Resolution Approving a Schedule of Holidays for the GCLC for the year 2018.

R.12-2018 Resolution Authorizing the Award of a Non-Fair and Open Contract for the Purchase of Library Materials.

R.13-2018 Resolution Authorizing the Use of Competitive Contracting for the Purchase of Goods and Services.

R.14-2018 Resolution Authorizing the Utilization of State of New Jersey Contract Vendors for the Purchase of Goods and Supplies.

R.15-2018 Resolution Approving Temporary Budget for the Year 2018.

Motion and second by Mr. Flaherty and Ms. Reahm to approve resolutions R.03-2018 through R.15-2018. Roll Call vote was taken: Dave Flaherty – yea, Donna Ragonese – yea, Andrea Reahm – yea, Gerry Michael – yea to all resolutions except no to R.09-2018, Mario DiLisciandro – yea.

The Reorganization Meeting was adjourned and Mr. DiLisciandro called the regular meeting of the Gloucester County Library Commission to order.

Regular Meeting

Motion and second by Mr. Michael and Ms. Reahm to approve the December 20, 2017 regular meeting minutes. Roll Call vote was taken: Dave Flaherty - abstain, Gerry Michael – yea, Donna Ragonese – abstain, Andrea Reahm – yea, Mario DiLisciandro – yea.

The Chair noted that there was no public present.

Motion and second by Mr. Michael and Ms. Reahm to approve payment of the January 2018 bills. Roll Call vote was taken: Dave Flaherty – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

Unfinished Business - None

New Business –

R.16-2018 Resolution Approving Change in Mileage Reimbursement from \$0.53.5 per mile to \$0.54.5 per Mile Effective January 1, 2018.

R.17-2018 Resolution Amending the GCLC BYLAWS - 2018.

Motion and second by Ms. Reahm and Mr. Michael to approve resolutions R.16-2018 and R.17-2018. Roll Call vote was taken: Dave Flaherty – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLiscandro – yea.

Commissioners' Reports – Mr. Flaherty reported that the Borough is doing some work in the basement at the Swedesboro Branch in order to provide more storage.

Correspondence – Mr. DiLiscandro read a letter from Freeholder Simmons congratulating Ms. Wodnick on the award as a 15 year member of the Southern New Jersey Development Council. There was a memo from the County Administrator to the GC Department Heads about the on-line trainings provided by GCLS to their staff through UniversalClass. Two thank you notes to the staff were read one from Linda Sizemore and the other from Alex X. Avila of the USS Gerald R. Ford Aircraft Carrier.

Director's Report – Ms. Wodnick informed the commissioners that GCLS will participate in the *Gloucester County Cares about Hunger* food drive starting 2/14/18 through 3/4/18. This year GCLS is sponsoring a Food for Fines – Share the Love campaign which will credit \$1.00 towards overdue GCLS fines for each item donated.

Ms. Wodnick also noted that three county employees from the Shady Lane Day Care Center have been temporarily placed at the Mullica Hill and Greenwich Branches.

Solicitor's Report – Mr. Alice thanked the commissioners for once again appointing him as Solicitor to the GCL Commission. He returned the signed resolutions as follows:

R-01-2018 through R-15-2018 as listed above.

R-16-2018 Resolution Approving Mileage Reimbursement from \$0.53.5 per mile to \$0.54.5 per mile effective January 1, 2018.

R.17-2018 Resolution Amending the GCLC BYLAWS – 2018

R.18-2018 Resolution Authorizing and Approving a Change in Status in Regard to Employees of the GCLS.

Freeholder Liaison's Report – Freeholder Barnes thank the commissioners for their service and looks forward to another productive year for the County.

Motion and second by Ms. Ragonese and Ms. Reahm to go into closed session for discussion of personnel and contract items. All approved

Motion and second by Mr. Michael and Ms. Reahm to reopen the closed session. All approved.

Motion and second by Mr. Michael and Ms. Ragonese to approve Personnel Report Item #1 to approve the hiring of A. Simmons, part time Library Page pending the

outcome of pre-employment physical, fingerprinting and background check. Roll Call vote was taken: Dave Flaherty – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

The Chair adjourned the meeting at 5:15 p.m.

Next meeting: Wednesday, February 28, 2018 at 5:00 p.m. at the
GCLS/Mullica Hill Branch