

Reorganization and Regular Meeting

January 23, 2019

Present: Mario DiLisciandro, Dave Flaherty, Gerry Michael, Donna Ragonese, Andrea Reahm, Ralph Bingham (Director), John Alice (Solicitor)

Meeting opened 5:00 pm

The Solicitor performed the swearing in for Commissioner Mario DiLisciandro.

Reorganization Meeting

The Solicitor opened the meeting by reading the open meeting statement, which notes that the meeting has been properly advertised and posted in compliance with the open public meetings act and a quorum was noted.

Pledge of Allegiance

Nomination and Elections

The Solicitor presided over the election of Chairperson for 2019.

R.01-2019 Resolution Authorizing Appointment of a Chairperson for the GCLC for the year 2019. Motion and second by Ms. Reahm and Mr. Flaherty to nominate Mario DiLisciandro as Chairperson of the Gloucester County Library Commission for the year 2019. Roll Call vote was taken: Dave Flaherty – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

Mr. DiLisciandro presided over the remainder of the reorganization meeting.

R.02-2019 Resolution Authorizing Appointment of a Vice-Chairperson for the GCLC for the year 2019. Motion and second by Mr. DiLisciandro and Ms. Reahm to nominate Donna Ragonese as Vice Chairperson of the Gloucester County Library Commission for the year 2019. Roll Call vote was taken: Dave Flaherty – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

Resolutions:

R.03-2019 Resolution Appointing Library Director as a Non-Voting Secretary.

R.04-2019 Resolution Authorizing Contract and Appointing a Solicitor for the GCLC for the year 2019.

R.05-2019 Resolution Authorizing Appointment of an Auditor for the GCLC for the year 2019.

R.06-2019 Resolution Setting Forth the County Treasurer as Custodian of Library Funds of the GCLC for the year 2019.

R.07-2019 Resolution Establishing Depository Account for the year 2019.

R.08-2019 Resolution Regarding Investment of Funds for the year 2019.

R.09-2019 Resolution Adopting a Schedule of Regular Meetings for the GCLC for the year 2019.

R.10-2019 Resolution Designating the Official Newspaper of the GCLC for the year 2019.

R.11-2019 Resolution Approving a Schedule of Holidays for the GCLC for the year 2019.

R.12-2019 Resolution Authorizing the Award of a Non-Fair and Open Contract for the Purchase of Library Materials.

R.13-2019 Resolution Authorizing the Use of Competitive Contracting for the Purchase of Goods and Services.

R.14-2019 Resolution Authorizing the Utilization of State of New Jersey Contract Vendors for the Purchase of Goods and Supplies.

R.15-2019 Resolution Authorizing the Disposal of Computers and Equipment by the GCLC.

R.16-2019 Resolution Authorizing and Approving payments to Vendors Without the Certification Being Signed by the GCLC.

R.17-2019 Resolution Approving Temporary Budget for the Year 2019 in the Amount of \$5,480,971.

Motion and second by Mr. Michael and Mr. Flaherty to approve resolutions R.03-2019 through R.17-2019. Roll Call vote was taken: Dave Flaherty – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

The Reorganization Meeting was adjourned and Mr. DiLisciandro called the regular meeting of the Gloucester County Library Commission to order.

Regular Meeting

Motion and second by Ms. Ragonese and Mr. Flaherty to approve the December 19, 2018 regular meeting minutes. Roll Call vote was taken: Dave Flaherty – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – abstain.

The Chair noted that there was no public present.

Motion and second by Ms. Ragonese and Mr. Flaherty to approve payment of the January 2019 bills. Roll Call vote was taken: Dave Flaherty – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

Unfinished Business - None

New Business –

R.18-2019 Resolution Approving Change in Mileage Reimbursement from \$0.545 per mile to \$0.58 per mile Effective January 1, 2019. Roll Call vote was taken: Dave Flaherty – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

Commissioners' Reports – None.

Correspondence – Mr. DiLisciandro read a thank you note from Diane McCormick and several notes from patrons thanking the children's staff at both Mullica Hill and Swedesboro for the wonderful programs at these branches.

Director's Report – Mr. Bingham noted that the blood drive held on December 31st at the Greenwich Branch was a success and they were able to collect 24 units of blood which surpassed their goal of 22. He also informed the commissioners that the library will be participating in the GCL food drive and again this year sponsoring the Food for Fines program which allows patrons to donate items and receive a \$1 credit towards overdue fines.

Mr. Bingham thanked the commissioners for their support in his first six months as Director of the GCLS.

Solicitor's Report – Mr. Alice thanked the commissioners for once again appointing him as Solicitor to the GCL Commission. He returned the signed resolutions as follows:

R-01-2019 through R-17-2019 as listed above.

R-18-2019 Resolution Approving Mileage Reimbursement from \$0.545 per mile to \$0.58 per mile effective January 1, 2019.

R-19-2019 Resolution Authorizing and Approving a Change in Status in Regard to Employees of the GCLS.

Freeholder Liaison's Report – None.

Motion and second by Mr. Michael and Ms. Reahm to go into closed session for discussion of personnel and contract items. All approved.

Motion and second by Mr. Michael and Mr. Flaherty to reopen the closed session. All approved.

Motion and second by Ms. Reahm and Mr. Michael to approve Personnel Report Item #1 to approve the hiring of A. Selko, part time Library Page as a seasonal worker effective February 4, 2019. Roll Call vote was taken: Dave Flaherty – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

Motion and second by Ms. Ragonese and Mr. Michael to approve Personnel Report Item #2 to approve the hiring of H. Manieri, part time Library Page as a seasonal worker, effective February 5, 2019. Roll Call vote was taken: Dave Flaherty – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

The Chair adjourned the meeting at 5:45 p.m.

Next meeting: Wednesday, February 27, 2019 at 5:00 p.m. at the
GCLS/Mullica Hill Branch