

**Reorganization and Regular Meeting**

**January 22, 2020**

Present: Mario DiLisciandro, Gerry Michael, Andrea Reahm, Ralph Bingham (Director), John Alice (Solicitor)

Meeting opened 5:05 pm

The Solicitor performed the swearing in for Commissioner Andrea Reahm.

**Reorganization Meeting**

The Solicitor opened the meeting by reading the open meeting statement, which notes that the meeting has been properly advertised and posted in compliance with the open public meetings act and a quorum was noted.

**Pledge of Allegiance**

**Nomination and Elections**

The Solicitor presided over the election of Chairperson for 2020.

R.01-2020 Resolution Authorizing Appointment of a Chairperson for the GCLC for the year 2020. Motion and second by Ms. Reahm and Mr. Michael to nominate Mario DiLisciandro as Chairperson of the Gloucester County Library Commission for the year 2020. Roll Call vote was taken: Gerry Michael – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

Mr. DiLisciandro presided over the remainder of the reorganization meeting.

R.02-2020 Resolution Authorizing Appointment of a Vice-Chairperson for the GCLC for the year 2020. Motion and second by Mr. Michael and Ms. Reahm to nominate Donna Ragonese as Vice Chairperson of the Gloucester County Library Commission for the year 2020. Roll Call vote was taken: Gerry Michael – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

Motion and Second by Ms. Reahm and Mr. Michael to approve Consent Agent Agreement on Resolutions #3 through #20. Roll Call vote was taken: Gerry Michael – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

**Resolutions:**

R.03-2020 Resolution Appointing Library Director as a Non-Voting Secretary.

R.04-2020 Resolution Authorizing Contract and Appointing a Solicitor for the GCLC for the year 2020.

R.05-2020 Resolution Authorizing Appointment of an Auditor for the GCLC for the year 2020.

R.06-2020 Resolution Setting Forth the County Treasurer as Custodian of Library Funds of the GCLC for the year 2020.

R.07-2020 Resolution Establishing Depository Account for the year 2020.

R.08-2020 Resolution Regarding Investment of Funds for the year 2020.

R.09-2020 Resolution Adopting a Schedule of Regular Meetings for the GCLC for the year 2020.

R.10-2020 Resolution Designating the Official Newspaper of the GCLC for the year 2020.

R.11-2020 Resolution Approving a Schedule of Holidays for the GCLC for the year 2020.

R.12-2020 Resolution Authorizing the Award of a Non-Fair and Open Contract for the Purchase of Library Materials.

R.13-2020 Resolution Authorizing the Use of Competitive Contracting for the Purchase of Goods and Services.

R.14-2020 Resolution Authorizing the Utilization of State of New Jersey Contract Vendors for the Purchase of Goods and Supplies.

R.15-2020 Resolution Authorizing the Disposal of Computers and Equipment by the GCLS.

R.16-2020 Resolution Authorizing and Approving Payments to Vendors Without the Certification Being Signed by the GCLS.

R.17-2020 Resolution Approving Temporary Budget for the Year 2020 in the Amount of \$5,695,083.

R-18-2020 Resolution Authorizing and Approving a Change in Status in Regard to Employees of the GCLS.

R-19-2020 Resolution Approving Mileage Reimbursement from \$0.58 per mile to \$0.57.5 per mile effective January 1, 2020.

R-20-2020 Resolution of the Gloucester County Library System Authorizing Closed Session.

Motion and second by Ms. Reahm and Mr. Michael to approve resolutions R.03-2020 through R.20-2020. Roll Call vote was taken: Gerry Michael – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

The Reorganization Meeting was adjourned and Mr. DiLisciandro called the regular meeting of the Gloucester County Library Commission to order.

### **Regular Meeting**

Motion and second by Ms. Reahm and Mr. Michael to approve the December 18, 2019 regular meeting minutes. Roll Call vote was taken: Gerry Michael – yea, Andrea Reahm – yea, Mario DiLisciandro – abstain.

The Chair noted that there was no public present.

Motion and second by Ms. Reahm and Mr. Michael to approve payment of the January 2020 bills. Roll Call vote was taken: Gerry Michael – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

**Commissioners' Reports** – Mr. Michael noted that he had read an article in the Atlantic City Press regarding GCLS being awarded the Community Library Adult Literacy & Career Pathway Grant.

**Correspondence** – Mr. DiLisciandro read a thank you note from Julie Suter.

**Director's Report** – Mr. Bingham informed the commissioner that GCLS was awarded \$101,200 to implement the Community Library Adult Literacy & Career Pathway Grant Program for the period January 1 to December 31, 2020.

Mr. Bingham pointed out that the annual Staff Development Day has been moved from October to April and will be held at the Riverwinds Community Center again this year.

Mr. Bingham noted that a new budget line item has been added for Innovation Projects.

**Solicitor's Report** – Mr. Alice returned the signed resolutions as follows:

R-01-2020 through R-20-2020 as listed above.

**Freeholder Liaison's Report** – None.

Motion and second by Mr. Michael and Ms. Reahm to go into closed session for discussion of personnel and contract items. All approved.

Motion and second by Mr. Michael and Ms. Reahm to reopen the closed session. All approved.

**Unfinished Business** - None

**New Business** –

**Mileage Reimbursement**

Resolution R-19-2020 approved and listed above.

**Library Assistant**

Resolution R-18-2020 Personnel Report Item #1 to approved hiring of B. Fenoy pending the outcome of Pre-employment physical, fingerprinting and background check. Approved and listed above.

The Chair adjourned the meeting at 5:45 p.m.

**Next meeting:** Wednesday, February 27, 2020 at 5:00 p.m. at the  
**GCLS/Mullica Hill Branch**