

Reorganization and Regular Meeting
January 22, 2014

Present: Dave Flaherty, Gerald Michael, Kathy Love-Moore, Donna Ragonese, Anne Wodnick (Director), John Alice (Solicitor), Freeholder Lyman Barnes

Meeting opened 5:00 pm

Reorganization Meeting

The Solicitor opened the meeting by reading the open meeting statement, which notes that the meeting has been properly advertised and posted in compliance with the open public meetings act and a quorum was noted.

Pledge of Allegiance

Nomination and Elections

The Solicitor presided over the election of Chairperson for 2014.

R.01-2014 Resolution Authorizing Appointment of a Chairperson for the GCLC for the year 2014. Motion and second by Mr. Flaherty and Ms. Love-Moore to nominate Gerald Michael as Chairperson of the Gloucester County Library Commission for the year 2014. Roll Call vote was taken: Dave Flaherty – yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Gerald Michael - yea.

Mr. Michael presided over the remainder of the reorganization meeting.

R.02-2014 Resolution Authorizing Appointment of a Vice-Chairperson for the GCLC for the year 2014. Motion and second by Mr. Michael and Ms. Love-Moore to nominate Dave Flaherty as Vice Chairperson of the Gloucester County Library Commission for the year 2014. Roll Call vote was taken: Dave Flaherty – yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Gerald Michael - yea.

Resolutions:

R.03-2014 Resolution Appointing Library Director as a Non-Voting Secretary. Motion and second by Ms. Love-Moore and Ms. Ragonese to appoint the Director as the non-voting secretary for the GCL Commission for the year 2014. Roll Call vote was taken: Dave Flaherty - yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Gerald Michael – yea.

R.04-2014 Resolution Authorizing Contract and Appointing a Solicitor for the GCLC for the year 2014. Motion and second by Mr. Flaherty and Ms. Love-Moore to appoint John A. Alice as Solicitor for the GCL Commission for the year 2014. Roll Call vote was taken: Dave Flaherty - yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Gerald Michael – yea.

R.05-2014 Resolution Authorizing Appointment of an Auditor for the GCLC for the year

2014. Motion and second by Ms. Ragonese and Mr. Flaherty to appoint Bowman & Company as auditor for the GCLC for the year 2014. Roll Call vote was taken: Dave Flaherty - yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Gerald Michael – yea.

R.06-2014 Resolution Setting Forth the County Treasurer as Custodian of Library Funds of the GCLC for the year 2014. Motion and second by Ms. Ragonese and Mr. Flaherty to appoint the county treasurer as custodian of library funds for the year 2014. Roll Call vote was taken: Dave Flaherty - yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Gerald Michael – yea.

R.07-2014 Resolution Establishing Depository Account for the year 2014. . Motion and second by Ms. Love-Moore and Ms. Ragonese to appoint all Gloucester County banks as determined by the county treasurer and approve deposit of fines and fees in the bank where the county treasurer holds the account for the year 2014. Roll Call vote was taken: Dave Flaherty - yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Gerald Michael – yea.

R.08-2014 Resolution Regarding Investment of Funds for the year 2014. Motion and second by Ms. Ragonese and Mr. Flaherty to appoint the county treasurer to invest funds for the year 2014. Roll Call vote was taken: Dave Flaherty - yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Gerald Michael – yea.

R.09-2014 Resolution Adopting a Schedule of Regular Meetings for the GCLC for the year 2014. Motion and second by Ms. Ragonese and Ms. Love-Moore to establish a schedule of regular meetings for the year 2014. Roll Call vote was taken: Dave Flaherty - yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Gerald Michael – yea.

R.10-2014 Resolution Designating the Official Newspaper of the GCLC for the year 2014. Motion and second by Ms. Ragonese and Ms. Love-Moore to establish the official publications as the South Jersey Times and the Courier-Post for the year 2014. Roll Call vote was taken: Dave Flaherty - yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Gerald Michael – yea.

R.11-2014 Resolution Approving a Schedule of Holidays for the GCLC for the year 2014. Motion and second by Ms. Ragonese and Mr. Flaherty to establish a holiday schedule for the year 2014. Roll Call vote was taken: Dave Flaherty - yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Gerald Michael – yea.

R.12-2014 Resolution Authorizing the Award of a Non-Fair and Open Contract for the Purchase of Library Materials. Motion and second by Ms. Ragonese and Ms. Love-Moore to award of Non-Fair and Open contracts for Library Materials to Baker and Taylor, Inc.; Midwest Tape, LLC; and The Gale Group, Inc.; for the year 2014. Roll Call vote was taken: Dave Flaherty - yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Gerald Michael – yea.

R.13-2014 Resolution authorizing the Use of Competitive Contracting for the Purchase of Goods and Services. Motion and second by Ms. Ragonese and Mr. Flaherty to authorize the use of competitive contracting for the purchase of goods and supplies for the year 2014. Roll Call vote was taken: Dave Flaherty - yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Gerald Michael – yea.

R.14-2014 Resolution Authorizing the Utilization of State of New Jersey Contract Vendors

for the Purchase of Goods and Supplies. Motion and second by Ms. Ragonese and Mr. Flaherty to authorize the use of New Jersey State contracts for the year 2014. Roll Call vote was taken: Dave Flaherty - yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Gerald Michael – yea.

R.15-2014 Resolution Approving Temporary Budget for the Year 2014. Motion and second by Ms. Ragonese and Mr. Flaherty to approve a resolution adopting a temporary budget for the year 2014 in the amount of \$4,935,568. Roll Call vote was taken: Dave Flaherty – yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Gerald Michael - yea.

The Reorganization Meeting was adjourned and Mr. Michael called the regular meeting of the Gloucester County Library Commission to order.

Regular Meeting

Motion and second by Mr. Flaherty and Ms. Ragonese to approve the December 18, 2013 draft regular meeting minutes. All approved.

Motion and second by Ms. Love-Moore and Ms. Ragonese to open the meeting to the public. All approved.

There was no public present.

Motion and second by Ms. Ragonese and Ms. Love-Moore to close the open meeting. All approved.

Motion and second by Ms. Ragonese and Mr. Flaherty to approve payment of the January 2014 bills. Roll Call vote was taken: Dave Flaherty - yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Gerald Michael – yea.

Unfinished Business - None

New Business –

R.16-2014 Resolution Approving the Shared Services Agreement with the Educational Information & Resource Center (EIRC) and Amending the Agreement Dates Only. Motion and second by Mr. Flaherty and Ms. Ragonese to agree to enter into an Inter-Local Agency/Shared Service Agreement/Consortia with the EIRC to provide products and services to the Gloucester County Library System per 40A-65-1 et. seq., the Uniform Shared Services and Consolidation Act and 18A:6-95.1 Educational Information and Resource Center, Establishment, services provided. Roll Call vote was taken: Dave Flaherty - yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Gerald Michael – yea.

R.17-2014 Resolution Authorizing the Award of a Contract for the Purchase of a Dual-Function RFID and Item Barcode/Optical Read Enabled Self-Checkout and Collection Management System at Specified GCLS Branches. Motion and second by Ms. Love-Moore and Ms. Ragonese to authorize a contract with 3M Library Systems for the hardware, software and support services necessary to install an enable the management of a dual-function RFID and item barcode/optical read enabled self-checkout and collection management system at specified Gloucester County Library

System Branches (GCLS). (RFP# 013-001). in an amount not to exceed \$129,350. Such amount to be made available through a bond agreement with the County of Gloucester. Roll Call vote was taken: Dave Flaherty - yea, Kathy Love-Moore – yea, Donna Ragonese – yea, Gerald Michael – yea

Commissioners' Reports – Mr. Michael thanked the staff for all of their hard work with East Greenwich and was very pleased that the New Jersey collection was kept intact and added to the Mullica Hill collection.

Director's Report – Ms. Wodnick expressed deep sadness in the loss of Ed Campbell. Ed was a true gentleman, and a dedicated library commissioner who was wonderful to work with. He will be sorely missed by everyone. She also wanted to thank Technology Librarian Bryan Bonfiglio and Head of Reference and Digital Services Ralph Bingham for their hard work on the \$12,500 MakerStudio grant which was awarded to GCLS.

Solicitor's Report – Mr. Alice thanked the commission for his reappointment and echoed Anne's sentiments about Ed Campbell.

Mr. Alice returned signed resolutions as follows:

R-01-2014 through R-17-2014 as listed above.

Freeholder Liaison's Report – Mr. Barnes thanked the commission for all of their support during some trying times this last year. He was happy to report that he has been reassigned the library as one of his departments and looks forward to a great year.

The Chair adjourned the meeting at 5:45 p.m.

Next meeting: Wednesday, February 26, 2014 at 5:00 p.m. at the
GCLS/Mullica Hill Branch