

Gloucester County Library Commission
at the Gloucester County Library System/Glassboro Branch
2 Center Street
Glassboro, NJ 08028

**Regular Meeting
September 26, 2018**

Present: Mario DiLisciandro (Chair), Donna Ragonese (Vice Chair), Gerry Michael, Andrea Reahm, Ralph Bingham (Director), John Alice (Solicitor).

The meeting was opened at 5:05 p.m. by the Chair who noted that there was a quorum and that the meeting was properly advertised and posted.

Motion and second by Ms. Reahm and Mr. Michael to approve the August 22, 2018 Regular Meeting Minutes. Roll Call vote was taken: Gerry Michael – abstain, Andrea Reahm – yea, Mario DiLisciandro – yea.

The chair noted that there was no public present.

Unfinished Business - None

New Business -

Library Bulletin Board and Literature Policy

Protection of Copyright Policy

Budget Transfers

Purchase of Delivery Van

Renewal of membership in Gloucester County Insurance Commission

HVAC Maintenance Contract

Motion and second by Mr. Michael and Ms. Reahm to approve the resolutions listed above. Roll Call vote was taken: Gerry Michael – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

Motion and second by Ms. Reahm and Mr. Michael to approve the payment of the September 2018 bills. Roll Call vote was taken: Gerry Michael - yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

Commissioners Reports – Mr. Michael thanked Mr. Bingham and the Borough of Glassboro for getting the back door of the Glassboro Branch library repaired. He also thanked the commission for the sympathy cards and flowers. They were much appreciated and meant a lot to both him and his family.

Donna Ragonese arrives.

Correspondence – None.

Director's Report – Mr. Bingham reminded the commissioners about the staff development day being held at the RiverWinds Community Center on Friday, October 5.

Mr. Bingham discussed several of the items in his written report. Mr. Bingham informed the commissioners that the library was awarded the Community Library Adult Literacy and Career Pathway Grant (CLALCP) in the amount of \$92,000. He also informed the commissioners that the Friends of the GCLS have been selected to receive the Volunteer of the Year Award awarded by the Volunteer Center of South Jersey.

Mr. Bingham was happy to announce that the Mullica Hill Branch will be getting a new roof installed on October 5. This is due in large part to Brenda Muhlbaier and Sally Goslin's detailed correspondence with the county regarding the on-going roof leaks.

Solicitor's Report – Mr. Alice returned signed resolutions as follows:

- R-47-2018 Resolution Authorizing and Approving the Gloucester County Library System's Library Bulletin Board and Public Information Policy.
- R-48-2018 Resolution Authorizing and Approving the Gloucester County Library System's Protection of Copyright Policy.
- R-49-2018 Resolution Authorizing Transfers Within the 2018 Operating Budget.
- R-50-2018 Resolution Authorizing GCLS to Purchase Motor Vehicle.
- R-51-2018 Resolution of the Gloucester County Library Commission Authorizing GCLS Participation in the Gloucester County Insurance Commission.
- R-52-2018 Resolution Authorizing the Contract for HVAC, Refrigeration and Boiler Services Maintenance with Peterson Service Company.
- R-53-2018 Resolution Authorizing and Approving a Change in Status in Regard to Employees of the Gloucester County Library System.

Freeholder Liaison's Report – None

Motion and second by Ms. Reahm and Mr. Michael to close the open session for discussion of personnel and contract items. All approved.

Motion and second by Mr. Michael and Ms. Ragonese to open the closed session. All approved.

Motion and second by Ms. Ragonese and Mr. Michael to approve Resolutions 47-2018 through 52-2018. Roll Call vote was taken: Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

Motion and second by Ms. Ragonese and Ms. Reahm to approve Resolution 53-2018 Personnel Report Item #1 approving the promotion for N. Polhamus from Full Time Librarian 2 to Librarian 3 effective October 1, 2018. Roll Call vote was taken: Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

The Chair adjourned the meeting at 5:45 p.m.

Next meeting: Wednesday, October 24, 2018 at 5:00 p.m. at the
GCLS/Mullica Hill Branch