

Gloucester County Library Commission
at the Gloucester County Library System/Logan Branch
498 Beckett Rd.
Logan Township, NJ 08085

**Regular Meeting
April 24, 2019**

Present: Donna Ragonese (Vice-Chair), Dave Flaherty, Gerry Michael, Andrea Reahm, Ralph Bingham (Director), John Alice (Solicitor)

The meeting was opened at 5:00 p.m. by the Vice-Chair who noted that there was a quorum and that the meeting was properly advertised and posted.

Motion and second by Mr. Flaherty and Ms. Reahm to approve the March 27, 2019 Regular Meeting Minutes. Roll Call vote was taken: Dave Flaherty – yea, Gerry Michael – yea, Andrea Reahm – yea, Donna Ragonese – yea.

The Vice-Chair noted that there was no public present.

Motion and second by Ms. Reahm and Mr. Michael to approve payment of the April 2019 bills. Roll Call vote was taken: Dave Flaherty – yea, Gerry Michael – yea, Andrea Reahm – yea, Donna Ragonese – yea.

Unfinished Business – None

New Business -

Janitorial Services Contract Award

Motion and second by Mr. Flaherty and Mr. Michael to approve a resolution to award the contract for Janitorial Services to CNS Cleaning Co. Inc. for all branches of the Gloucester County Library System in the amount of \$58,780 for the period May 2019 – April 2020. At the end of the 12 month original contract term the GC Library Commission may renew the contract annually each year, for a total of two (2) additional 12 month terms. Roll Call vote was taken: Dave Flaherty – yea, Gerry Michael – yea, Andrea Reahm – yea, Donna Ragonese – yea.

Retirement Resolution

Motion and second by Mr. Flaherty and Ms. Reahm to approve Retirement Resolution honoring LuAnn Parker for 16 years of service to the Gloucester County Library System. Roll Call vote was taken: Dave Flaherty – yea, Gerry Michael – yea, Andrea Reahm – yea, Donna Ragonese – yea.

Full Time Librarian 1 Positions and Part time Library Assistant Position

Motion and second by Mr. Michael and Ms. Reahm to approve the hiring of T. Carpenter, full time Librarian 1, E. Moon full time Librarian 1, P. Palmer, full time Librarian 1 and J. Peterson, part time Library Assistant all pending the outcome of pre-employment physicals, fingerprinting and background checks. Roll Call vote was taken: Dave Flaherty – yea, Gerry Michael – yea, Andrea Reahm – yea, Donna Ragonese – yea.

Commissioners Reports – Mr. Michael inquired about the janitorial contract and suggested that going forward the commission should look into approving 3 year contracts with vendors.

Correspondence – None

Director's Report – Mr. Bingham wanted to thank the County and Commissioners for their help with getting our staff back to full strength.

Mr. Bingham informed the commissioners that Ms. Ragonese will be accompanying him to the May 2 Newfield Trustee meeting.

Mr. Bingham has been busy serving on several State Advisory Boards.

Solicitor's Report - Mr. Alice returned the signed resolutions as follows:

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| R-24-2019 | Resolution Authorizing the Award of a Janitorial Services Contract to CNS Cleaning Co., Inc. for the Period May 1, 2019 through April 30, 2020. |
| R-25-2019 | Resolution of the Gloucester County Library Commission. (L. Parker Retirement). |
| R-26-2019 | Resolution Authorizing and Approving a Change in Status in Regard to Employees of the Gloucester County Library System. |
| R-27-2019 | Resolution of the Gloucester County Library System Authorizing Closed Session. |

Freeholder Liaison's Report – None

Motion and second by Mr. Michael and Ms. Reahm to close the open session for discussion of personnel and contract items. All approved.

Ms. Barbara Mease attended the closed session.

Motion and second by Mr. Flaherty and Ms. Reahm to open the closed session. All approved.

Motion and second by Mr. Flaherty and Mr. Michael to approve the request of B. Mease for a second extension of unpaid medical leave from May 1, 2019 to June 30, 2019. Roll Call vote was taken: Dave Flaherty – yea, Gerry Michael – yea, Andrea Reahm – yea, Donna Ragonese – yea.

The meeting was adjourned at 5:45 p.m.

Next meeting: Wednesday, May 22, 2019 at 5:00 p.m. at the
GCLS/Mullica Hill Branch