

Gloucester County Library Commission  
at the Gloucester County Library System/Mullica Hill Branch  
389 Wolfert Station Road  
Mullica Hill, NJ 08062

**Regular Meeting**  
**April 26, 2023**

Present: Mario DiLiscandro (Chair), Donna Ragonese (Vice-Chair), Andrea Reahm, Darlene Vondran, Carolyn Oldt (Director), Judith Pissano (Assistant Director), John Alice (Solicitor)

The meeting was opened at 5:15 p.m. by the Chair who noted that there was a quorum and that the meeting was properly advertised and posted.

Motion and second by Ms. Reahm and Ms. Vondran to approve the February 22, 2023, Regular Meeting Minutes. Roll Call vote was taken: Donna Ragonese – yea, Andrea Reahm – yea, Darlene Vondran – yea, Mario DiLiscandro – yea.

Motion and second by Ms. Ragonese and Ms. Reahm to approve the March 22, 2023 Telephone Poll Minutes. Roll Call vote was taken: Donna Ragonese – yea, Andrea Reahm – yea, Darlene Vondran – yea, Mario DiLiscandro – yea.

Motion and second by Ms. Reahm and Ms. Ragonese to ratify the March 2023 bills made via a telephone poll. Roll Call vote was taken: Donna Ragonese - yea, Andrea Reahm – yea, Darlene Vondran – yea, Mario DiLiscandro – yea.

The chair noted that there was no public present.

Motion and second by Ms. Reahm and Ms. Vondran to approve payment of the April 2023 bills. Roll Call vote was taken: Donna Ragonese – yea, Andrea Reahm – yea, Darlene Vondran – yea, Mario DiLiscandro – yea.

**Commissioners Reports** – None

**Correspondence** – Mr. DiLiscandro read two thank you notes, one from HFM Investment Advisory, LLC and another from a grateful patron Katarina.

**Director's Report** – Mrs. Oldt reported that the Maker's Day celebration held on March 25<sup>th</sup> was a success at all of the branches with an array of activities offered. At the Mullica Hill staff entrance an ADA compliant door was installed by Easter Door complete with keyless entry.

**Solicitor's Report** - Mr. Alice returned the signed resolutions as follows:

- R.22-2023 Resolution to Award CNS Cleaning Co., Inc. Contract for Cleaning Service May 1, 2023 through April 30, 2024.  
R.23-2023 Resolution Accepting the Gloucester County Teen Place Policy.  
R.24-2023 Resolution Authorizing Transfers of and/or Disposal of Library Assets.  
R.25-2023 Resolution Authorizing and Approving a Change in Status in Regard to Employees of the Gloucester County Library System.

**Commissioner Liaison's Report** – None

**Unfinished Business** - None

**New Business** -

**Janitorial Services Contract Renewal**

Motion and second by Ms. Reahm and Ms. Ragonese to approve Resolution #22 renewing the janitorial services contract for CNS Cleaning Co., Inc. for all branches for the period May 1, 2023 through April 30, 2023.

**Teen Place Policy**

Motion and second by Ms. Vondran and Ms. Reahm to approve Resolution #23 accepting the Teen Place Policy.

**Library Assets**

Motion and second by Ms. Reahm and Ms. Vondran to approve Resolution #24 authorizing the transfer and/or disposal of library assets.

**Newfield Visit**

Mario DiLisciandro will attend the Newfield Board meeting with Library Director Carolyn Oldt and Assistant Director Judith Pissano on May 1, 2023.

Motion and second by Ms. Reahm and Ms. Vondran to close the open session for discussion of personnel items. All approved.

Motion and second by Ms. Ragonese and Ms. Reahm to open the closed session. All approved.

Motion and second by Ms. Reahm and Ms. Vondran to approve Resolution #25 approving Personnel Report Item #1 the promotion of P. Palmer, effective May 1, 2023 and Item #2 the paid intermittent FMLA for J. O'Connor, to March 22, 2024. Roll Call vote was taken: Donna Ragonese – yea, Andrea Reahm – yea, Darlene Vondran – yea, Mario DiLisciandro – yea.

The meeting was adjourned at 6:00 p.m.

**Next meeting:** Wednesday, May 24, 2023 at 5:00 p.m. at the  
**GCLS/Mullica Hill Branch**